



Lochside Elementary Parents Advisory Council (LEPAC)
Minutes
1145 Royal Oak Drive

May 10, 2022

Present:

Co-Presidents: Anya Rodenburgh Yang &
Heather Galey
Treasurer: Melissa Joyce
COPACS Representatives: Eva Castelsky
and Leanne Quon-Turple
Volunteer Coordinator: Krista Henzie

Communications Coordinator: Kelsey
Norlund
Members at Large: Mei Wang
Principal: Tom Vickers
Vice Principal: Leila Sinclair-Wise

Regrets:

Vice President: Priyanka Gupta
Wellness & Digital Safety: Vacant
Secretary: Trish Jackson Mitchell
Members at Large: Lindsay Bryden

Call to Order: 7:00pm

Welcome, Introductions and Thank you's

- Heather welcomed everyone present to the meeting and gave a territorial acknowledgement

Correspondence

- Heather read a Christmas Card from Stephanie Kenny

Approval of April 2022 Minutes

Moved – Melissa Joyce
Seconded – Eva Castelsky

Administration Report

Mission Statement: We foster an environment of respect and belonging, where we honour and value each child, building the skills and mindset to thrive in the world.

Lochside Core Values: Respect, Honesty, Belonging, Compassion, Responsibility, Courage & Fairness



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May 10th, 2022

CALENDAR May 31 K Orientation 12:30-1:45 31 Mgmt Leadership Mtg 31 Leadership Mtg June 1 Camp Thunderbird 2 Camp Thunderbird 3 Fun Lunch - Subway 8 Peter Rabbit 8 PAC Mtg 9 District Track Meet 10 ELL Tea 1:45 14 Staff Mtg 14 Science Ventures 15 PAC Mtg 17 Fun Lunch - Pizza 24 PAC BBQ 4:30 - 6:30 28 Grade 5 BBQ 29 Last Day for Students 30 Administrative Day	May 16 - May 20		May 23 - May 27	
	Mon 16	<ul style="list-style-type: none"> ROMS Visits to Gr 5s 9-11 	Mon 23	<ul style="list-style-type: none"> Victoria Day Stat Holiday
	Tues 17	<ul style="list-style-type: none"> 	Tue 24	<ul style="list-style-type: none"> Staff Appreciation Week
	Wed 18	<ul style="list-style-type: none"> Sports Council 	Wed 25	
	Thu 19	<ul style="list-style-type: none"> Elementary Mgmt Team Mtg - <i>Tom</i> Mgmt Team Mtg - <i>Tom & Leila</i> 	Thu 26	<ul style="list-style-type: none"> Peninsula Streams Salmon Life Cycle Program
	Fri 20	<ul style="list-style-type: none"> NID-CUPE Wellness Day 	Fri 27	<ul style="list-style-type: none"> Fun Lunch - Pizza

Information Items:

Territorial Acknowledgement	
Appreciations	<ul style="list-style-type: none"> Melisa & Rebecca All of the staff who helped unload wood chips Cross Country Coaches and volunteers Custodians



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School Configuration/ Staffing	<ol style="list-style-type: none"> 1. 20 Divisions 2. Projected enrollment 430 <table border="1" data-bbox="625 527 1062 1003"> <tr> <td>K</td><td>65</td></tr> <tr> <td>1</td><td>61</td></tr> <tr> <td>2</td><td>76</td></tr> <tr> <td>3</td><td>65</td></tr> <tr> <td>4</td><td>71</td></tr> <tr> <td>5</td><td>86</td></tr> <tr> <td></td><td>424</td></tr> </table>	K	65	1	61	2	76	3	65	4	71	5	86		424
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2	76														
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5	86														
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Class Building Process	<ul style="list-style-type: none"> • Review Process • Here is the link to the Goals, Guiding Principles and Process for Class Placement • Colour of Cards will remain YELLOW & GREEN for 2022 														
CUPE Staffing	<ul style="list-style-type: none"> • We have received our EA budget allocation and we are committed to 16 EA's for 2022-2023 • Amy/Kitlin = 35 hrs Clerical • Tracy = 12 hrs Clerical • Mary Anne = 3 hrs Clerical & 27 hrs Library Tech 														
Class Lists	<p>Here are the 2021 school supply lists. Please make any edits before we finalize each list.</p> <ul style="list-style-type: none"> • Grade 1 - \$45 Not a fee but optional (new for 2022) • Grade 2 • Grade 3 • Grade 4/5 														
Lochside's Got Talent	<ul style="list-style-type: none"> • The Biggest Show of the year is back in 2022! Lochside's Got Talent will return this Spring! If you would like to be involved in any aspect of planning and executing the show, please raise your hand and let Steph Kenny or Lisa know. 														



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Doors	<ul style="list-style-type: none"> No changes will be made to the number of doors that are locked or unlocked
Early Dismissal Days	<ul style="list-style-type: none"> 2021-22 Early Dismissal Dates Wed. Nov. 25, Thurs. Nov. 26 Wed. March 3, Thurs. March 4 Our proposed dates are: Wed. Nov. 23, Thurs. Nov. 24 Wed. March 8, Thurs. March 9
Lunch/Recess	<ul style="list-style-type: none"> We will follow the same lunch/recess schedule for 2022/23
CORE/Success Club	<ul style="list-style-type: none"> We have expanded our connection with UVic CORE tutoring organization. We will now be a satellite location for the program increasing our capacity to support struggling readers at Lochside.
Peter Rabbit	<ul style="list-style-type: none"> The Kindergarten team and Lisa would like to book the Peter Rabbit musical in the gym on Wed. June 8. We will start the show at 2:10. The gym will be closed for the afternoon so that we can put up risers.
ELL Tea	<ul style="list-style-type: none"> Our last ELL parent/guardian tea will be held Friday, June 10th at 1:45.
Staff Appreciation Week	<ul style="list-style-type: none"> Staff Appreciation Week will be held the week of May 24-27

Discussion Items

Fun Day	<ul style="list-style-type: none"> June 24
Parent/Guardian Appreciation	<ul style="list-style-type: none"> June 10 Goodies to be brought in and delivered by all staff



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Year End Assembly	<ul style="list-style-type: none">• June 22
Reading Assessment	<ul style="list-style-type: none">•
Literacy	<ul style="list-style-type: none">• 0.5 Assignment
Communication	<ul style="list-style-type: none">• Levels of communication with concerns

Reports/General Business

- **Presidents:** Anya Rodenburgh Yang and Heather Galey
 - Upcoming Events:
 - Staff Appreciation week of May 24: Heather discussed our staff appreciation event and wanted to make sure that food is set set aside for custodians who do such a great job
 - Year End Picnic on June 24: Eva and Melissa agreed to step up and run the event. Exec team all agreed to assist them. A dunk tank was suggested as a good draw to the event. Tom volunteered himself as a dunkee
 - Grade 5 Luncheon: Leila said she has a team of volunteers but they haven't been able to organize too many details yet as there have been some absences from the team. LEPAC will donate money and Country Grocer gift cards.
 - Bottle Bin:
 - Leanne will post a sign on the bin to hopefully discourage dumping
- **Vice President:** Priyanka Gupta - Regrets
- **Treasurer:** Melissa Joyce - Nothing further to add after AGM



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- **Volunteer Coordinator:** Krista Henzie
 - Keep her posted on the upcoming events so she can coordinate volunteers
- **Wellness and Digital Safety Coordinator:** Vacant
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- **COPACS Rep: Eva Castelsky and Leanne Quon-Turle**
 - Next COPACS meeting is canceled due to lack of volunteers. We should put in a request on their behalf in next Weekly Update

Other/New Business

Nothing to report

Meeting Adjourned: 7:35pm. Next Meet June 14, 2022 6:30pm