



**Lochside Elementary Parents Advisory Council (LEPAC)
Minutes
1145 Royal Oak Drive**

June 14, 2022

Present:

Co-Presidents: Anya Rodenburgh Yang &
Heather Galey
Secretary: Trish Jackson Mitchell
COPAC Representatives: Eva Castelsky
Volunteer Coordinator: Krista Henzie

Members at Large: Mei Wang, Leanne
Quon-Turple
Principal: Tom Vickers
Vice Principal: Leila Sinclair-Wise
Guest: Amy Wang

Regrets:

Vice President: Priyanka Gupta
Treasurer: Melissa Joyce
Wellness & Digital Safety: Vacant

Communications Coordinator: Vacant
Members at Large: Lindsay Bryden, Kelsey
Norlund

Call to Order: 6:33pm

Welcome, Introduction & Thank Yous

- Anya welcomed everyone present to the meeting and gave a territorial acknowledgement
- Anya thanked everyone for all their work over the year and the school admin for our fabulous working relationship

Approval of May 2022 Minutes

Moved – Leanne Quon-Turple
Seconded – Heather Galey

Correspondence

- Anya shared a padlet from the staff with messages of appreciation and thanks after staff appreciation week

Administration Report

Mission Statement: We foster an environment of respect and belonging, where we honour and value each child, building the skills and mindset to thrive in the world.

Lochside Core Values: Respect, Honesty, Belonging, Compassion, Responsibility, Courage & Fairness



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Information Items:

Territorial Acknowledgement	
Appreciations	<ul style="list-style-type: none"> • An appreciation for Cathy and Angelina for decorating our school with Flags for Pride, then undecorating due to the risk of setting off motion sensors overnight, and then decorating again the next morning! Amazing! • An appreciation for Leila and Sherisse for heading up Camp Thunderbird. It was an outstanding experience for all and their very hard work to set up the booking and the student paperwork is very appreciated. • An appreciation to Jenni for hosting our year-end gathering. • An appreciation for the Kindergarten Teachers who helped to execute the musical! • To all staff who helped with the parent/guardian appreciation • Much appreciation for Jenni, Sarah and Tom for continuing to make the Beyond the Fence space a vital extension to our school learning environment. Watching my students' successes in finding a quiet space for writing, listening and talking to nature has been a highlight of my year. Turns out digging for blackberry roots is like digging for GOLD! So fun to watch. • Thank you to all of our staff that attended the cold & wet track meet! • An appreciation to LEPAC for scheduling the Metis group who came to the school • Thank you to LEPAC and all the parents for staff appreciation week and for the ongoing support of the admin, staff and the school as a whole • Thank you to Marian, Kirsty and Beth-Ann for their help with the Grade 5 lunch at Island View • Thank you to Joanne and Nina for taking on the Grade 5 yearbook
School Goals	<ul style="list-style-type: none"> • Here is the link to our DRAFT School Plan • Goals will remain literacy, recognizing and celebrating Indigenous culture, and social-emotional wellness



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Class Building	<ul style="list-style-type: none"> • There is always the question of the practice of not placing teacher names beside classrooms. • In some situations, it doesn't feel fully transparent as people can deduce which teacher is where through looping practices, IEP placements, etc. • This was a district decision for the following reasons: <ol style="list-style-type: none"> 1. It prevents the possibility of a class list somehow becoming public or seeming to be solidified prior to summer. As we are all experiencing, summer brings new registrations and for some buildings, this could mean reconfigurations. So, we want to keep this looking like student groupings and drafts of the beginning of classes and not a sense of a done deal. 2. The class placement process needs to be done with intentionality for the child in mind. Keeping teacher names off the lists promotes the focus on student placement and student needs. This may seem like a technicality, but the philosophy behind it is, I believe, an important distinction. This brings consistency across elementary schools.
Reporting Timelines	<ul style="list-style-type: none"> • All drafts to Admin June 20 to 24. • Grade 2 & 3 to Leila. • Reports go out June 29. • Please have reports edited in advance of submitting. Our hope is to sign off reports after we proofread.
Talent Show	<ul style="list-style-type: none"> • Dates and times confirmed • Half the school each day.
Fun Day	<ul style="list-style-type: none"> • June 24th 9 - 11:15 • Students are able to move freely between activities • 10-15 Claremont students requested • 2 options for staff depending on weather • Here is the link to sign up for Fun Day Activities.
Year End Assembly	<ul style="list-style-type: none"> • June 22 @ 9:30 • Whole school • We will honour LEPAC members leaving, staff leaving/retiring & Grade 5 farewell • Slideshow & song • We will be putting up risers for the afternoon of Tuesday June 21. The gym will be closed Tuesday PM and Wednesday AM.



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	<ul style="list-style-type: none"> Grade 5 students are requested to attend a rehearsal for the Assembly on Tues June 21 from 1:45 - 2:40. Tom, Leila & Lisa will be in the gym for this. Additional teachers can remain in their classrooms with their Grade 4 students.
Final Day Early Dismissal	<ul style="list-style-type: none"> Here is the link to the letter
DRAFT Wish List for LEPAC	<ul style="list-style-type: none"> Here is the link to a DRAFT Wish List
Card Project	<ul style="list-style-type: none"> We will be doing the Christmas Card project as a PAC fundraiser next year.
LEPAC DRAFT Calendar	<ul style="list-style-type: none"> Here is the link to the LEPAC DRAFT Calendar.

Discussion Items

Assemblies	<ul style="list-style-type: none">
Moosehide Campaign	<ul style="list-style-type: none">

Reports / General Business

President's Report: Anya Rodenburgh Yang & Heather Galey

- Update on activities since the last meeting
 - o Staff appreciation week
 - Went well in spite of some stress and difficulty recruiting volunteers and getting potluck contributions
 - o Kindergarten orientation
 - Hoping for some new and keen volunteers!
 - o Successful recruitment of some new members of the LEPAC executive, Fun lunch coordinators
 - o Parent Ed night
 - Fantastic presentation but unfortunately was not well-attended
 - o Planning for the year-end picnic



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- Vote to approve the overage for the staff appreciation week, up to \$3,000
 - All in favour, none opposed
 - Care will be taken next year to ensure that the event stays within budget
- Planning has started for the 2022/2023 calendar of events, it will remain largely the same as this year

Vice President's Report: Priyanka Gupta

- Nothing to report

Treasurer's Report: Melissa Joyce

- Healthy bank account balance - about \$33,400
 - There are still many expenses pending, will end up in a deficit budget, as planned
- Over \$10,000 in gaming account
 - Reminder to Tom to please submit invoices ASAP for field trips and transportation expenses that will come out of this account so that Melissa can submit her report and application for next year
- Revenue of approx \$14,000 from Fun Lunch this year, which is about what was budgeted

Volunteer Coordinator: Krista Henzie

- Last call out for volunteers is for the year end picnic, we have about a quarter of what we need so far. More reminders will be sent out.

Wellness & Digital Safety:

- Cam and Michelle Birtwell have stepped up to take on this role next year.

COPACS Rep Report: Eva Castelsky

- Welcome to Amy Wang who will be taking on this role next year.
- AGM is June 23
 - They are still looking to fill most positions

Other Business

- Welcome to Kaylee Szakacs Lironi as a new Member at Large
- Year End Picnic



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- Tom will forward an invitation to the staff on behalf of LEPAC
 - More volunteers needed! Please encourage your friends to sign up!
- Thank you and goodbye to Heather and Mei! So appreciative of all your hard work on LEPAC!
- Next Meeting: September 13, 2022

Meeting Adjourned: 7:25pm