



**Lochside Elementary Parents Advisory Council (LEPAC)
Minutes
1145 Royal Oak Drive**

December 14, 2021

Present:

Co-Presidents: Anya Rodenburgh Yang &
Heather Galey
Vice President: Priyanka Gupta
Treasurer: Melissa Joyce
Secretary: Trish Jackson Mitchell
COPAC Representatives: Eva Castelsky

Members at Large: Mei Wang, Leanne
Quon-Turple, Lindsay Bryden
Principal: Tom Vickers
Vice Principal: Leila Sinclair-Wise
Guests: Heather Dalzell

Regrets:

Volunteer Coordinator: Krista Henzie
Wellness & Digital Safety:
Communications Coordinator: Kelsey Norlund
Members at Large: Meghan Birch

Call to Order: 6:32pm

Welcome, Introduction & Thank Yous

- Heather welcomed everyone present to the meeting and gave a territorial acknowledgement
- Everyone present at the meeting introduced themselves

Approval of October 2021 Minutes

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Moved – Eva Castelsky
Seconded – Leanne Quon-Turple

Approval of November 2021 Minutes

Approval of November 2021 Minutes
Moved – Mei Wang
Seconded – Leanne Quon-Turple

Correspondence

- Card received from Saanich Mayor Fred Haynes thanking all LEPAC volunteers and with a small donation



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Administration Report

Mission Statement: We foster an environment of respect and belonging, where we honour and value each child, building the skills and mindset to thrive in the world.

Lochside Core Values: Respect, Honesty, Belonging, Compassion, Responsibility, Courage & Fairness

December 14th, 2021

CALENDAR	December 13 - 17		December 20 - Jan 3	
	Mon 13			
<u>January</u> 3 Stat Holiday 4 School Re-opens 5 Core Team Meeting 6 K Info Zoom Mtg 700-800 pm 6 Leadership Team Mtg 10-11 Reading Recovery 11 Staff Meeting 11-12 K/1 Hearing Screening 12 EA Meeting 14 Reading Recovery 17 Gym Closed from 9:30-11:15 for a K/1 Presentation 18 Reading Recovery 19 Core Team Meeting 20 Elementary Mgmt Team Meeting 20 Thirsty Third Thursday 25-27 K Registration 26 Core Team Meeting 20 Mgmt Team Meeting <u>February</u> 17 Thirsty Third Thursday 18 Non-Instructional Day 21 Family Day Stat. Hol.	Tues 14	<ul style="list-style-type: none"> • Staff Meeting (EA Included) • PAC Meeting 6:30 		
	Wed 15	<ul style="list-style-type: none"> • Core LS Team Meeting • Wellness Wednesday Lunch • Principal For The Day 		
	Thu 16	<ul style="list-style-type: none"> • Jingle Bell Run 		
	Fri 17	<ul style="list-style-type: none"> • PJ Day/Crazy Christmas Sweater • Staff Party 		



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Appreciations	<ul style="list-style-type: none">• Greek on the Street and Big Wheel lunches• FSL teachers for being so flexible with schedule changes – always a smile and a positive approach• Olympics and grade group collaboration time – felt respected to be given time to consult with each other.• Social committee for keeping us in mind• Elf secret message, jingle bell run and pj day, oh my. Thanks for creating a joyful nature at school.• Helping Hands club for encouraging mini caregivers who really make a difference• Appreciation to Leila for the daily elf fun...Students love trying to find him!• Appreciation to Ashley and the Principal for a day raffle - Who knew so many kids want to be Boss for a Day?!• Appreciation to all involved in the Grade 1 reading groups, 1st term has been great!• To all staff: Thank you for all your support and patience with the Principal for the Day fundraiser. It far surpassed our expectations.• To Lisa A: Thank you for helping make Candy Cane reindeer and coming to help with the selling of tickets.
Success Club	<ul style="list-style-type: none">• An after school reading program for emerging readers. This would be offered Tuesday, Wednesday & Thursday after school and be led by UVic tutors.• We will keep the same cohort for the first 3 weeks in January as they didn't receive their full sessions.
PAC Appreciation	<ul style="list-style-type: none">• A huge thank you to our PAC for organizing all of our December events and the volunteers who helped run them!• This is the difference from Lochside being good...to Lochside being great.• Thank you from Tom and Leila for having the LEPAC meetings on Tuesday - makes their day long but so much easier than having another day of meetings in the month.
Principal for the Day	<ul style="list-style-type: none">• Thank you to our Helping Hands Club who raised just over \$3,000 to support the Red Cross and flood victims in BC.



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Volunteer Reading Program	<ul style="list-style-type: none">• We are currently in the process of finding retired professionals to come and read with our students once or twice a week• A big thank you to Jamie Spreen who has volunteered to coordinate this with our school.
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Discussion Items

Parking Lots	<ul style="list-style-type: none">• Problems with the new lot by the LASP portable<ul style="list-style-type: none">○ Make Lochside local traffic only? Tom will work with Saanich on this and other options○ Change in flow of students○ Reserve spots for LASP / Staff and open some spots in the main lot?○ Add a flag to the boom gate - it's at kid height
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Reports / General Business

President's Report: Anya Rodenburgh Yang & Heather Galey

- Huge thank you to all our volunteers who have helped out this past month! Biggest ask in 20 months and parents have stepped up in a big way!
- Thank you to all the teachers and admin for their support with all the activities LEPAC has been doing
- Thank you to Kirsty for all her work on fun lunch, Jamie for helping organizing volunteers for reading; Michelle for organizing the fruit & veg; Eva for the book shop; Anya and the sorters for the Purdy's fundraising
- Virtual wish tree
 - All requests have been filled, just some WalMart gift cards missing
 - Thank you to all the families who have fulfilled a wish
- Art cards went really well! Thank you to the teachers for their support in creating the art pieces! This fundraiser brought in about \$1,500 for LEPAC
- Communication with families
 - Ongoing challenge - families still rely on getting paper come home with their kids
 - Not reading emails



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- o Rely on class reps more to reach families?
- Purdy's orders were only half of last year
 - o Didn't distribute paper catalogues this time and that probably made a big difference
 - o Raised about \$1,600
- Parking is an ongoing issue at the school
- Bottle drive
 - o Possible fundraiser in the spring? Or February after the Super Bowl?
 - Leanne will coordinate
 - o Not a lot of work now as they are no-sort
 - o Can we have a bin at the school to collect bottles?
 - Tom will check with the District to see if this is permitted

Vice President's Report: Priyanka Gupta

- Heather Dalzell, ELL teacher, spoke to LEPAC about the possibility of receiving the same classroom budget as classroom teachers and French teachers receive
 - o The ELL program serves 128 students in the school
 - o The ELL staff are considered district based rather than school based, which is why they have not received this funding to date
- After discussion, the executive agreed to fund the ELL program with \$300 this year. ELL funding should be included in the school wish list for next year so that it can be included in the budget.

Treasurer's Report: Melissa Joyce

- Mathletics has been paid.
- Lindsey submitted the last batch of Country Grocer receipts and we should be getting about \$600 in gift cards

Volunteer Coordinator: Krista Henzie

- Nothing to report

Wellness & Digital Safety Report:



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- Position is currently vacant.

COPACS Rep's Report: Eva Castelsky

- Nothing to report, next meeting is in January
- Holiday bookshop raised \$853 - half to Mustard Seed and half to LEPAC
 - Melissa will give Tom the Mustard Seed money to take to them along with the donated food for the food drive

Other Business

- Fresh to You fundraiser - should be available in the Spring. Information will come through the Fruit & Vegetable program but Heather will investigate
- Next Meeting: January 11, 2022

Meeting Adjourned: 7:42pm