



**Lochside Elementary Parents Advisory Council (LEPAC)
Minutes
1145 Royal Oak Drive**

April 12, 2022

Present:

Co-Presidents: Anya Rodenburgh Yang &
Heather Galey
Vice President: Priyanka Gupta
Treasurer: Melissa Joyce
Secretary: Trish Jackson Mitchell
COPAC Representatives: Eva Castelsky

Communications Coordinator: Kelsey
Norlund
Members at Large: Mei Wang
Principal: Tom Vickers
Vice Principal: Leila Sinclair-Wise

Regrets:

Wellness & Digital Safety: Vacant
Volunteer Coordinator: Krista Henzie
Members at Large: Lindsay Bryden, Leanne Quon-Turple

Call to Order: 6:02pm

Welcome, Introduction & Thank Yous

- Heather welcomed everyone present to the meeting and gave a territorial acknowledgement

Approval of February 2022 Minutes

Moved – Mei Wang
Seconded – Kelsey Norlund

Correspondence

- None this month

Administration Report

Mission Statement: We foster an environment of respect and belonging, where we honour and value each child, building the skills and mindset to thrive in the world.

Lochside Core Values: Respect, Honesty, Belonging, Compassion, Responsibility, Courage & Fairness



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CALENDAR	April 11 - 15		April 18 - 22	
	Mon 11	•	Mon 18	• Easter Monday
<u>April</u> 12 Cross Country Practice 12 Staff Meeting 3-4 pm 12 LEPAC Mtg 6:30 12-13 Gr. 4 Surveys 14 Learn Not to Burn Gr 2s 15 Good Friday 17 Easter Sunday 18 Easter Monday 19 Vni Dansi - Metis dance group 20 Cross Country Meet 22 Class Group Photos 22 Fun Lunch - Pizza 25 NID 26 Lockdown Drill tentative 27 Cross Country Meet	Tues 12	• XCtry Practice • Staff Meeting 3:00 • Gr. 4 Surveys • LEPAC Mtg 6:30	Tues 19	• XCtry Practice • Vni Dansi - Metis dance group - canceled
	Wed 13	• Gr. 4 Surveys • EA Meeting	Wed 20	• Tom @ Elementary VP Interviews 8:30 - 1:00 • District Literacy Meeting- Leila, Geraldine and Rebecca to attend AM only • Cross Ctry Meet 3:30
	Thu 14	• Tom @ Elementary VP shortlisting 9-12 • Learn Not to Burn (Gr. 2) • XCtry Practice	Thu 21	• XCtry Practice
<u>May</u> 4 Cross Country Meet 6 Fun Lunch - Subway 10 LEPAC AGM 6:30 11 Gr. 5s to ROMS Tour 9:30-11:15 12 Ready Set Learn 315-500 20 Non-Instructional Day 23 Victoria Day Stat. Hol. 27 Fun Lunch - Pizza	Fri 15	• Good Friday Stat. Holiday	Fri 22	• Class Photos outdoors as per schedule
<u>June</u> 3 Fun Lunch - Subway 14 LEPAC Mtg 6:30-8:00 17 Final Fun Lunch - Pizza TBA Grade 5 Grad Luncheon/Swim 19 Father's Day 29 Last day of school for				



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students 30 Administrative Day (staff only)				
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Information Items:

Territorial Acknowledgement	
Appreciations	<ul style="list-style-type: none"> • Thank you to the volunteers who run popcorn day - so popular among the students and was very missed when the popcorn machine broke (it's now been fixed!) • Thank you to the parent community for sponsoring Mathletics • Thank you to LEPAC for all the funding for field trips - so happy that the students can go again!
Lochside Gym	<p>Here is a breakdown of what has/will be happening this week.</p> <ol style="list-style-type: none"> 1. District staff fixed one of the water entry issues affecting the space today. 2. Air test was completed today with good results. 3. We will run the air scrubbers for an additional 24 hours and test again tomorrow, this should be the last test and conclude remediation. 4. Wednesday/Thursday contractors will put ducting back together. 5. District staff will go in while it remains closed and replace any lighting that is dim or burnt out. 6. Mitchells will begin excavation on Wednesday to replace clay tile that was broken. 7. Once the test is complete and ducting is put back together the gym can be opened, we will continue to work on the new drainage the following week.
Class Building Process	<ul style="list-style-type: none"> • Review Process • Rebuild based on philosophical values and beliefs • Here is the link to the DRAFT Class Placement Card • Here is the link to the DRAFT Class Placement Organizer
Class Lists	<p>Here are the 2021 school supply lists. Please make any edits before we finalize each list.</p> <ul style="list-style-type: none"> • Grade 1 • Grade 2 • Grade 3 • Grade 4/5



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Lochside's Got Talent	<ul style="list-style-type: none"> The Biggest Show of the year is back in 2022! Lochside's Got Talent will return this Spring! If you would like to be involved in any aspect of planning and executing the show, please raise your hand and let Steph Kenny or Lisa know. If you are absent from this meeting, please talk to Lisa or Steph to jump on board.
Budget Meeting	<ul style="list-style-type: none"> School Communities Public Budget Meeting on Wed, May 4th, 7:00pm at Bayside School.

Discussion Items

Lockdown Procedures	<ul style="list-style-type: none"> Cst. Omoding will be in attendance to review lockdown procedures
Class Building Process	<ul style="list-style-type: none"> Follow a similar process as last year?
PISE	<ul style="list-style-type: none"> Here is the link describing our opportunity for our K-3 teachers to promote Physical Literacy
Moose Hide Campaign	<ul style="list-style-type: none"> Moose Hide Campaign Day https://www.youtube.com/watch?v=tqSs7V2cg58
Earth Day	<ul style="list-style-type: none"> April 22nd Walk & Wheel Week?
Looping	<ul style="list-style-type: none"> Intermediate Students

- Camp Thunderbird will be going ahead this year - June 1 & 2 - and will be a day trip for both the Grade 4s and Grade 5s together
 - 8am departure and staying at camp until 7pm to have both lunch and dinner there including a campfire
 - \$130 pp for the extended day

Reports / General Business

President's Report: Anya Rodenburgh Yang & Heather Galey

- Thank yous
 - Thank you to Anya for organizing the book fair



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- BCCPAC Conference & AGM
 - Virtual this year, coming up April 29 & 30
 - Registration and proxy forms due by April 20
- Food Guide Survey
 - Province seeking feedback on changes to guidelines around food sold or served in schools
 - Move from a most / sometimes / never recommended list to an outright ban on certain foods
 - Concern from the PAC about interference with fundraising events involving food that then impedes the PAC's ability to raise much-needed funds for the school and provide fun, social events that do have foods that are "treats"
 - Food served or sold by PAC also involved parental choice about whether to participate
 - Encourage all parents/guardians, staff and admin to fill out the [survey](#)!
- Cereal Dominoes
 - Fun event that incorporates a food drive - students bring in cereal and they are set up throughout the school like dominoes and then the cereal is donated to the food bank
 - Opportunity for a fun, social activity that benefits a great cause
- Why do you volunteer for PAC?
 - Send Heather / Anya some notes via email to encourage other parents to volunteer
 - Hope to encourage some more people to step forward to join the LEPAC executive, also seeking a new fun lunch coordinator
 - LEPAC exec may do some presentations to local pre schools to encourage new families to volunteer
- Book Fair
 - Raised about \$170 from sales and Russell Books kindly topped up the amount to \$500 for the Learning Commons

Vice President's Report: Priyanka Gupta

- 2022 - 2024 Constitutional Review Committee
 - Priyanka to review the mission and will bring forward some suggestions to have it include mention of health and safety and some other PAC activities
 - Perhaps have a brainstorming session with the incoming executive around possible changes
 - Tom offered support as well as they have recently re-done the one for the school



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Treasurer's Report: Melissa Joyce

- Healthy bank account balance - about \$32,000
- Over \$10,000 in gaming account
- About \$600 raised from the recent bottle drive
- Melissa went over what was included in the budget and what is left to be used so far to date so that Tom and Leila are aware
 - Tom noted that if there is money available that tents would be a great addition for the earthquake supplies as well as for use for events as needed
 - Category for "musical instrument repair" was moved and approved to be changed to "musical instruments" to be more flexible in covering both repairs and purchases
 - Leila purchased some grad apparel for some Grade 5 families so this will be looked at when the order arrives for LEPAC to cover this from the student in need funds
 - Some extra spirit wear was ordered with the spring order for school admin to have and distribute at their discretion to students in need
 - Guiding statement to be developed for the use of the student in need fund
 - Discussion about broadening the appeal during the Christmas wish drive to sponsor students in need beyond just fun lunch
- Melissa reminded the admin to please ask the teachers to submit their receipts for their classroom budgets before the end of the year.

Volunteer Coordinator: Krista Henzie

- Purchased re-usable lunch bags to be used for emergency lunches and then returned to kitchen
- Nominations Committee update for 2022-2023:
 - Proposed Position
 - Co-President - Anya Rodengurgh Yang
 - Co-President - Eva Castelsky
 - Vice President - Priyanka Gupta
 - Treasurer - Melissa Joyce
 - Secretary - Trish Jackson Mitchell
 - Volunteer Coordinator - Krista Henzie
 - COPACs - **Vacant**
 - Wellness & Digital Safety - **Vacant**
 - Communications Coordinator - **Vacant**
 - Member at Large - Lindsay Bryden
 - Member at Large - Kelsey Norland



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- Member at Large - Leanne Turple
- Member at Large - **Vacant**
- Stepping Down
 - Heather Galey, Mei Wang
- We are also seeing a new fun lunch coordinator (or more!)

Wellness & Digital Safety Report:

- Position is currently vacant.

COPACS Rep Report: Eva Castelsky

- AGM is on Thursday, Anya will be attending the meeting
 - They are still seeking a President and Secretary

Other Business

- Use of Fresh Grade is being discontinued - Priyanka inquired about what it would be replaced with.
 - This is being explored by the District but they haven't found a replacement yet.
- Asphalt at back side of gym
 - Concern about the width of the section and the lip on the asphalt - it's a safety hazard
 - May end up being addressed when the drain tiles around the gym are re-done
- Screen Free Week - May 2-8
 - Tom would be game to have LEPAC do some activities around this - he'll discuss ideas with the school's leadership team
- Next Meeting & AGM: May 10, 2022

Meeting Adjourned: 7:47pm