



**Lochside Elementary Parents Advisory Council (LEPAC)**  
**Minutes**  
**1145 Royal Oak Drive**

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September 16, 2020

**Attendance:**

Co-Presidents: Nicole Whitsitt & Megan Mbaio  
Vice President: Liz Matthews  
Treasurer: Mei Wang  
Secretary: Heather Galey  
COPAC Representative: Reet Dangerfield (Zoom) & Leanne (Zoom)  
Internet Safety Coordinator: Trish Jackson Mitchell, Susan Taylor  
Directors at Large: Anya Rodenburgh Yang, Krista Henzie  
Volunteer Coordinator: Amy Campbell  
Principal: Tom Vickers  
Vice Principal: Joan O'Leary  
Tracey W, Kelsey N, Chris H,

**Regrets:**

Secretary: Brian Farrell  
Chad Linger

**Zoom:**


11 Members

**Call to Order 6:37**

Items to Discuss	Action Items
<b>Welcome, Introductions and Thank yous</b> <ul style="list-style-type: none"><li>• Thank you to the Lochside Admin and Staff for the tremendous amount of work that has been put into making Lochside a safe, happy place</li><li>• Thank you to the families of Lochside for being flexible and encouraging to your children as were getting ready to come back to school</li></ul>	
<b>Correspondence</b> <ul style="list-style-type: none"><li>• Non</li></ul>	
<b>Approval of June 2020 Minutes</b> Delayed till the October Meeting	
<b>Admin Report: Tom Vickers, Joan O'Leary</b>  Discussion Items: <ul style="list-style-type: none"><li>• Thank your to the Office Staff and Kitlin for helping out with school start up.</li><li>• Custodial team has worked hard<ul style="list-style-type: none"><li>○ There is now day custodial</li></ul></li><li>• Thank you PAC, parents and guardians,</li><li>• School is being cleaned and sanitized – SD63 has had the probiotic fogger for 7 years.</li></ul>	



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<ul style="list-style-type: none"> <li>• Remote Learning starts Sept 21</li> <li>• During drop-off and pick up it is important that parents activity and visible social distance from friends and other children.</li> <li>• If you have young children, please communicate with teacher if you are having them meet you off site.</li> <li>• Crosswalk is congested, Admin has approached the District of Saanich about an All Way Crossing.</li> </ul>	
<b>Reports/General Business</b>	
<p><b>President's Report: Megan Mbao &amp; Nicole Whitsitt</b></p> <ul style="list-style-type: none"> <li>• Summary of LEPAC Rolle             <ul style="list-style-type: none"> <li>○ PACS – school level parent representation</li> <li>○ DPACS – School District level</li> <li>○ BCCPAC – Provincial level</li> <li>○ Presidents meet weekly with Admin</li> <li>○ LEPAC tries to increase community spirit through events, although this year will be different</li> </ul> </li> <li>• Nomination Committee             <ul style="list-style-type: none"> <li>○ The following people are nominated for the 2020-2021 LEPAC Executive</li> <li>○ Co-Presidents: Anya Rodenburgh Yang &amp; Heather Galey</li> <li>○ Vice President: Priyanka</li> <li>○ Secretary: Vacant</li> <li>○ Treasurer: Mei Wang</li> <li>○ Co-Copacs Rep: Reet Dangerfield &amp; Leanne Quon Turple</li> <li>○ Internet Safety Coordinators or Wellness and Digital Safety Coordinators (pending constitutional change): Trish Jackson Mitchell &amp; Susan Taylor</li> <li>○ Volunteer Coordinator: Krista Henzie</li> <li>○ Members at Large: Tracey Wong, Lindsey, Megan</li> <li>○ <b>Motion</b> to present list as stated at the Annual General Meeting by Trish. Seconded Tracey.</li> </ul> </li> <li>• Constitution Committee             <div style="text-align: center;">  <p>LEPAC constitution revised Sept 2020.dc</p> </div> </li> <li>• See attached document above for proposed updates to the LEPAC Constitution.</li> <li>• <b>Motion</b> to present Constitution at the next meeting for Approval by Susan. Seconded by Amy</li> </ul>	<p>Vote 2020-2021 LEPAC Exec at OCT AGM</p> <p>Vote on Constitution at next Meeting</p>
<p><b>Treasurer: Mei Wang</b>  <b>Budget Update September 2020</b></p> <p><b>Overview:</b></p> <ol style="list-style-type: none"> <li>1. Cash balance is healthy. Details are as follows:</li> </ol>	



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<p>a. Gift Cards - Country Grocer \$166.58 (received \$1,438.contributed to COPAC \$950 and the school \$418)</p> <p>b. Petty Cash \$400 Float</p> <p>c. Gaming account \$8,650.92</p> <p>d. General account \$24,550.90. (Cleared \$32,436.33 less outstanding transactions of \$5606.38. Fun Lunch Credits 7,274.05)</p> <p>2. Current year(19-20) budget expended \$10,836.98.(18-19 Actual of \$24,526.04).</p> <p>3. Overall revenues \$22,405.63 (18-19 Actual of \$29,206.82).</p> <p>4. Gaming grant for (19-20) received \$8,500.(18-19 was \$10,200.and expended \$10,092.50). The 2020-2021 application has been processed.</p> <ul style="list-style-type: none"> <li>Postponing budget presentation till October 2020 Meeting</li> </ul>	
<p><b>Volunteer Coordinator – Nicole by proxy for Amy</b></p> <ul style="list-style-type: none"> <li>Thank you to all the support from parents</li> </ul>	
<p><b>Internet Safety Advisory Council: Trish Jackson Mitchell &amp; Susan Taylor</b></p> <ul style="list-style-type: none"> <li>None</li> </ul>	
<p><b>COPACS –Reet Dangerfield &amp; Leanne Quon Turple</b></p> <ul style="list-style-type: none"> <li>First meeting is September 17</li> </ul>	
<p><b>Other Business</b></p> <ul style="list-style-type: none"> <li>Lochside Apparel <ul style="list-style-type: none"> <li>Would like to do apparel for the school and for Grade 5s right after Thanksgiving. Admin says this can proceed.</li> </ul> </li> </ul>	
<p><b>Question and Answers</b></p> <p><b>Q:</b> When kids become symptomatic if kids must stay home what resources are available</p> <p><b>A:</b> There will be a classroom specific package from the teacher</p> <p><b>Q:</b> If there is another lockdown is the school prepared for remote learning?</p> <p><b>A:</b> Have not had this dialogue yet, but it will be discussed at management meetings coming up.</p> <p><b>Q:</b> Cold &amp; flu season is coming. If students have symptoms what happens?</p> <p><b>A:</b> If normal ongoing symptom (e.g. Asthmatic coughing), no real concern. If it is a novel or new symptom families will be asked to come get their child and contact 811 and follow their instructions. A note is preferred but not required.</p> <p><b>Q:</b> SD61 has a hybrid model, will our district be offering this?</p> <p><b>A:</b> haven't had this discussion at the district, but they are looking to other districts for models that have worked well.</p> <p><b>Q:</b> About ½ a year of learning was lost due to the strike and Covid will there be assessments for the children to find their level?</p> <p><b>A:</b> Assessments are done at the beginning of every year. Teachers will meet the students where they are at.</p>	



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<p><b>Q:</b> If there is an outbreak among the teachers what is the plan?</p> <p><b>A:</b> If there is a Covid case in the school Admin will follow the instructions from Island Health. If teacher has a positive Covid case they will have a sub and the info will be communicated.</p> <p><b>Q:</b> How many people are the children coming into contact with?</p> <p><b>A:</b> 40-56 people in a cohort. A Cohort is 2 classes that can interact. Cohorts are being kept separate from each other, even on the playground.</p> <p><b>Q:</b> What happens if Lochside has a Covid outbreak</p> <p><b>A:</b> We follow the instructions of Island Health.</p> <p><b>Q:</b> What is the timeline for contact tracing</p> <p><b>A:</b> We don't know, this is a question for Island Health</p> <p><b>Q:</b> Why is arrival and dismissal not staggered?</p> <p><b>A:</b> We are not able to at this time, but nothing is stopping a child from wearing a mask.</p>	
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Next Meeting – Tuesday October 13, 2020 @ 6:30pm

Adjourn 7:51pm