



**Lochside Elementary Parents Advisory Council (LEPAC)**  
**Minutes**  
**1145 Royal Oak Drive**

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**June 8, 2021**

**Present:**

Co-Presidents: Anya Rodenburgh Yang &  
Heather Galey  
Vice President: Priyanka Gupta  
Treasurer: Mei Wang  
Secretary: Trish Jackson Mitchell  
Volunteer Coordinator: Krista Henzie  
Wellness & Digital Safety: Susan Taylor

COPAC Representatives: Leanne  
Quon-Turple & Eva Castelsky  
Members at Large: Tracy Wong  
Principal: Tom Vickers  
Vice Principal: Joan O'Leary  
Guests: Melissa Joyce

**Regrets:**

Members at Large: Meghan Birch, Lindsay Bryden

**Call to Order: 6:30pm**

**Welcome & Introduction**

- Anya welcomed everyone present to the meeting and gave a territorial acknowledgement
- Everyone present introduced themselves

**Approval of May 2021 Minutes**

Approval of April 2021 Minutes  
Moved – Susan Taylor  
Seconded – Tracy Wong

**Correspondence**

- None

**Administration Report**

**June 2021**

| CALENDAR   | June 7th - 11th |  | June 14th - 18th |  |
|--|-----------------|--|------------------|--|
|  | Mon<br>07       | <ul style="list-style-type: none"><li>• Science Venture Week</li><li>• Last week for borrowing library books</li></ul> | Mon<br>14        | <ul style="list-style-type: none"><li>• </li></ul> |
| <b>June</b><br>8 Staff Meeting 3:00<br>9 EA Meeting 3:15 - |                 |  |                  |  |



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| may move to next week as this is a camp day.<br>9 As above Div. 15/20 Div. 16/17<br>15 Tapa Tuesday<br>25 Sencoten K & K/1<br>29 Last Day of School<br>29 Last Day of school<br>30 Last Day - Admin<br><br><u><b>July</b></u><br>1 Canada Day<br>2 Office remains open til July 7 | Tues<br>08 | <ul style="list-style-type: none"> <li>Wear blue for Ocean Week</li> <li>Student Yoga</li> <li>Staff Meeting 3:00</li> <li>LEPAC Meeting</li> </ul>       | Tues<br>15 | <ul style="list-style-type: none"> <li></li> </ul>  |
|   | Wed<br>09  | <ul style="list-style-type: none"> <li>Camp Thunderbird (Div 15/20 &amp; 16/17) Tom going</li> <li>Wellness Wednesday</li> <li>EA Meeting 3:15</li> </ul> | Wed<br>16  | <ul style="list-style-type: none"> <li>Wellness Wednesday</li> <li>Summer Reading Club virtual team visits</li> </ul> |
|   | Thu<br>10  | <ul style="list-style-type: none"> <li>Student Yoga</li> <li>Class Photos-sign up below</li> </ul>  | Thu<br>17  | <ul style="list-style-type: none"> <li>Summer Reading Club virtual team visits</li> </ul>                             |
|   | Fri<br>11  | <ul style="list-style-type: none"> <li>Student Yoga</li> </ul>  | Fri<br>18  | <ul style="list-style-type: none"> <li>Seaquaria empties tank and creatures</li> </ul>                                |

**Information Items:**

|                      |  |
|----------------------|--|
| <b>Appreciations</b> | <ul style="list-style-type: none"> <li>Staff was very grateful for all the treats and activities during staff appreciation week and extend a huge thank you to all the parents and the LEPAC exec!</li> <li>Thank you and acknowledgement to the LEPAC members who are transitioning out of Lochside, in particular the exec members who have given extra time to the school and contributed so much to the school community.</li> <li>Tom honoured the entire LEPAC executive for their work this year and in particular Heather and Anya for their leadership and the extra time they took to meet with admin weekly for the past year. This was especially valued during this challenging year.</li> <li>Thank you Joan for all her years at the school - she is the backbone of the school and will be terribly missed by the admin and the entire school community. Sad to lose all her knowledge of the school and the community but wish her well in her next adventure at Keating.</li> <li>Joan thanked the LEPAC for all their work and for the learning journey that she has had with us.</li> <li>Lucy &amp; Melissa for screen printing</li> <li>Jenni, Sarah &amp; Jessica for student yoga</li> </ul> |
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|   | <ul style="list-style-type: none"> <li>• Literacy Team for work piloting the District Literacy Tool (Steph Kenny, Laura &amp; Ashley)</li> <li>• Joan, Laura &amp; Mary Anne (set up) for Science Venture</li> <li>• Stephanie K for making our balloon arch, Matt O for making our posters, Rebecca for making the playlist and all of the staff who supported Bike to School Week.</li> <li>• Laura for organizing Story Walks</li> <li>• Sherisse for organizing Camp Thunderbird. Intermediate team &amp; EA's for supporting the day camp.</li> <li>• Leadership Team for their work on our DRAFT school goals &amp; plan (Sarah, Jenni, Ashley, Caitlin, Matt, &amp; Laura)</li> </ul>            |
| <b>Reconciliation</b>                   | <ul style="list-style-type: none"> <li>• Decolonization: <a href="https://www.ted.com/talks/nikki_sanchez_decolonization_is_for_everyone">https://www.ted.com/talks/nikki_sanchez_decolonization_is_for_everyone</a></li> <li>• Monique Gray-Smith: <a href="https://www.youtube.com/watch?v=ebOJ_IMCVvk">https://www.youtube.com/watch?v=ebOJ_IMCVvk</a></li> <li>• Was a very unsettling and sad week but the staff were able to come up with lesson plans as a team and with guidance from the Indigenous learning leads at the school and at the district.</li> </ul>   |
| <b>Reporting Timelines</b>              | <ul style="list-style-type: none"> <li>• All drafts to Admin June 21 to 25.</li> <li>• Reports go out June 28 or 29.</li> </ul>   |
| <b>Report Card: Structured Comments</b> | <p>A few reflections as we get closer to our next reporting period:</p> <p><b>Academic Strengths and Achievement- what the student can do:</b></p> <p><b>What the student is still working towards:</b></p> <ul style="list-style-type: none"> <li>• Each subject area should include a “struggle” or a “stretch” that describes what the students continue to work towards on their learning continuum.</li> </ul> <p><b>Next Steps - ways to support continued learning:</b></p> <ul style="list-style-type: none"> <li>• With each description of what the student is working towards we are required to provide evidence of how we will support the student in their continued learning.</li> </ul> |
| <b>Lunch/Recess 2021-2022</b>           | <ul style="list-style-type: none"> <li>• 11:15-12:15</li> <li>• Proposed altered lunch &amp; recess. Primary &amp; Intermediate would be out at different times.</li> </ul>   |
| <b>Class Photos Thursday, June 10th</b> | <ul style="list-style-type: none"> <li>• Lifetouch will be taking class photos on Thursday, June 10th starting at 8:45am at Beyond the Fence area. All photos will be taken outdoors with teachers and students requiring an arm's width distance apart..</li> </ul>  |



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| <b>World Ocean Week</b>    | <ul style="list-style-type: none"><li>• TODAY WAS A SEA OF BLUE for WORLD OCEAN'S DAY!</li><li>• We have been celebrating World Ocean Week</li></ul>  |
| <b>Bike to School Week</b> | <ul style="list-style-type: none"><li>• Thank you to all students and families for participating in our Bike to School Week</li></ul>   |
| <b>Online Activity</b>     | <ul style="list-style-type: none"><li>• Notes from a recent webinar on <a href="#">Strategies to Guide Social Media Usage</a><br/>(Kind thanks to Theodora Saddlemeyer for sharing her notes)</li></ul> |

### **Reports / General Business**

#### **President's Report: Anya Rodenburgh Yang & Heather Galey**

- Thank Yous
  - o Thank you to all the LEPAC volunteers who helped out with staff appreciation:
    - Leanne for arranging the food truck, Trish for arranging the masks, Heather for arranging the donuts, Anya for arranging the drinks, Eva for helping out and bringing coolers, Stephanie to putting up the banner and helping distribute masks to all the staff
  - o Thank you to Lisa Perkins for doing the Grade 5 yearbook
  - o Thank you to Susan & Tracy - our outgoing LEPAC executive members. Appreciate your contributions to our group very much and wish you well at ROMS.
  - o Thank you Joan! You will be greatly missed by our school community and LEPAC and we wish you all the best at Keating.
- Lochside masks
  - o There are a few left over that will be offered first come, first served to parents via the weekly update
- Next year
  - o Plan is for business as usual so LEPAC will start meeting again in person and book some space for childcare during meetings
  - o Will start planning some of our typical activities for next year including fun lunch!

#### **Vice President's Report: Priyanka Gupta**

- Nothing to report



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**Treasurer's Report: Mei Wang**

**Budget Update June 8 2021**

Cash balance is healthy. Details are as follows:

- Gift Cards - Country Grocer \$750.90
- Petty Cash \$400 Float
- Gaming account \$3,893.42.
- General account \$26,608.35
  - Cleared \$26,831.74 less outstanding transactions of \$1,731.97 include last year 223.39

General Account - Total current cash of \$27,982.64

Expenses - net outflow of \$12,817.39

- Admin/General Expenses \$428.27
- Emergency Lunches \$200.00
- Students and families in need coverage \$100.00
- Staff Appreciation \$1,062.67
- Classroom Activity Budget \$5,162.24
- Reflex Math \$2,395.00
- Indoor Silent Bikes \$3,203.20
- Play-based learning \$400.00

Gaming Account - Total Current cash of \$3,893.42. Opening balance was \$17,230.92

Expenses-net outflow of \$13,337.50

- Earthquake supplies \$485.75
- Seaquaria \$1,401.75
- Friendship Bench \$1,500.00
- Silent Bikes \$3,500.00
- Education Field Trip in BC \$6,450.00

Estimated ending cash balance for the year of \$25,100.00. Opening balance was \$24,500.00.

There is some money left over from the Grade 5 yearbooks that will be contributed to the school celebration for the outgoing students once that has been planned.

Mei thanked everyone for their support and the teamwork during her time as Treasurer and particularly thanked Tom and Joan for their leadership during this challenging year.



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**Wellness & Digital Safety Report: Susan Taylor**

- Nothing to report
- Susan thanked everyone - it's been a great 11 ½ years at Lochside and she appreciates being part of such a wonderful community.

**Nomination Committee: Krista Henzie**

- Nothing to report

**COPACS Rep's Report: Leanne Quon-Turple & Eva Castelsky**

- Nothing to report; meeting coming up on Thursday

**Other Business**

- Country Grocer gift cards
  - o We will get to stay at 2% until the end of this calendar year as we were a previously enrolled school.
  - o Won't drop down to 1% until January 2022
  - o Keep collecting receipts for the school!!
  - o \$400 in gift cards will be coming by the end of the year
- Art Cards - \$8,929.71 in sales which resulted in \$1,594.59 coming to LEPAC
- Next Meeting: September 14, 2021

**Meeting Adjourned: 7:28pm**