



**Lochside Elementary Parents Advisory Council (LEPAC)
Minutes
1145 Royal Oak Drive**

April 13, 2021

Present:

Co-Presidents: Anya Rodenburgh Yang &
Heather Galey
Treasurer: Mei Wang
Secretary: Trish Jackson Mitchell
Volunteer Coordinator: Krista Henzie
Wellness & Digital Safety: Susan Taylor

COPAC Representative: Leanne
Quon-Turple
Member at Large: Tracy Wong, Kelsey
Norlund, Lindsay Brydon
Principal: Tom Vickers
Vice Principal: Joan O'Leary

Guests: Carolina Stratievsky, Lindsay Holland, Lisa Perkins

Regrets:

Vice President: Priyanka Gupta
COPAC Representative: Eva Castelsky
Members at Large: Meghan Birch

Call to Order: 6:32pm

Welcome & Introduction

- Anya gave a territorial acknowledgement and welcomed everyone to the meeting
- Everyone present at the meeting introduced themselves

Thank Yous

- Staff and administration for working hard to make sure the school community stays safe and staying calm, cool and collected
- Mei for her continued hard work with treasurer duties
- Trish for Spirit Wear sales and Virtual Book Fair
- Heather for organizing the art card sales

Approval of February 2021 Minutes

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Moved – Tracy Wong
Seconded – Susan Taylor

Correspondence

- Note from the COPACS VP regarding budget formation for the coming year - meeting coming up on April 15 and there is an online survey to be completed
- Thank you note from Lochside family



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Administration Report

April 2021

CALENDAR	April 12 - 16th		April 19 - 23	
	Mon 12	<ul style="list-style-type: none"> School Based Team @ 2PM 	Mon 19	<ul style="list-style-type: none"> School Based Team @ 2PM
	Tues 13	<ul style="list-style-type: none"> PAC Meeting - Virtual 	Tues 20	<ul style="list-style-type: none"> Tapa Tuesday
	Wed 14	<ul style="list-style-type: none"> Wellness Wednesday CR4YL Early Literacy Meeting with Carly Hunter 11:00 to 12:30 EA Meeting - Virtual 3:15 POPEY'S After School Special 	Wed 21	<ul style="list-style-type: none"> Wellness Yoga AM PIRLS Gr 4 (Div 16/18/20)
	Thu 15	<ul style="list-style-type: none"> SeaDoc Workshop 	Thu 22	<ul style="list-style-type: none"> Earth Day Elementary Management Meeting 11:30 - 1:30 (Tom) Management Team Meeting 2:00 - 5:00 (Tom & Joan)
April 21 Wellness Yoga PM 23 Non-Instructional Day 26 Welcome Student Teachers 28 Popey's After School 29 Student Literacy Learning Series (Mark & Sarah) May 6 ROMS Transition & Class Placement Mtgs 9 Mother's Day 11 Staff Meeting 12 CR4YC 14 Earthquake/Fire Drill 21 NID - in lieu for August Day 24 Victoria Day - Stat 28 Sencoten Lesson K & K/1 31 Go By Bike Week til June 6 June 2 Camp Thunderbird Day Trip Lv 800 Return 445 Div. 18/19 9 As above Div. 15/20 Div. 16/17 25 Sencoten K & K/1 29 Last Day of School 30 Last Day - Admin	Fri 16	<ul style="list-style-type: none"> Sencoten Lessons for K & K/1 	Fri 23	<ul style="list-style-type: none"> NID

- Tom gave an overview of the calendar that the staff see each week
- Tom mentioned that having daytime custodial staff has been wonderful for the school so they will be advocating that this stay in the district budget for post-COVID times



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Information Items:

Appreciations	<ul style="list-style-type: none"> • Custodial Staff for doing such a great job • Laura for her work organizing a plan to disperse technology to new locations • Our outdoor supervisors for making the play time a joy!
Technology	<ul style="list-style-type: none"> • Here is a Tech proposal intended to support easier to access technology locations without mixing learning cohorts and providing technology access to students with IEPs. Please read through and email me (Laura) with any comments or concerns.
Literacy Committee	<ul style="list-style-type: none"> • Volunteer Committee (Joan, Andreas, Lucy, Steph Kenny) are putting together a kit for grade-wide writes. This is an opportunity for grade groups to do a writing topic in common and then book a sub to have in-common planning time to assess, look for trends, identify needs and even simply to prepare for reporting. When ready we will share out to all teachers, should be ready by the end of April. This is something we are making available, but it is not a must-do. If your grade-group wants to do a write this year, simply let Tom know when you would be booking your subs. • We are beginning with this mini-project but would love to hear from you about other topics we can work on: Gr. 4&5 struggling readers and how we support them; resources and strategies to focus on phonemic awareness; new materials to use...please be in touch with one of the volunteer committee members - new members are also welcome!
Wellness Grant April 20th	<ul style="list-style-type: none"> • Mark Sherman Session April 20th 3:30 to 5 - Personal Resiliency
Saanich Art Grant	<ul style="list-style-type: none"> • We have received a \$2,000 Saanich Art Grant. Thank you to Lucy & Melissa for their work creating this application • Here is the link to the Art Grant Proposal • Here is the link to the t-shirt order form
Saanich Professional Growth Council	<ul style="list-style-type: none"> • Please see the attached invitation to the Saanich Professional Growth Council's annual event taking place from 12:30-3:30 on April 27 and 29. • The STA and the district jointly fund and support this initiative. Two teachers from each school will be supported to attend one of the two sessions (session is a repeat). The session is K-12 so either date can be selected. • Please let Tom know if you would like to attend. If more than two staff are interested in attending we will draw names. • Here is the link describing the next PGC



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Tapa Tuesday April 20th	<ul style="list-style-type: none"> Lydia Jim our Indigenous EA will be here on April 20th from 3-4 for staff to ask questions, concerns or give you resources. <p>HISWKE-Thank you</p>
Playground	<ul style="list-style-type: none"> Due to a shortage of wood chips our playground continues to be closed. We have been informed today that they are hopeful for delivery tomorrow morning. The good news is our drainage problems have been repaired
Early Literacy Meeting Wednesday, April 14th	<ul style="list-style-type: none"> Carly Hunter will be coming to Lochside on Tuesday, April 14 to have a quick 20 minute check- in with admin and any primary teachers who are interested on the following topics: <ol style="list-style-type: none"> What strategies are working well for early literacy? What are the areas of need? What suggestions do you have moving forward? <p><i>This would be a voluntary invitation.</i></p> <p>She would meet:</p> <ul style="list-style-type: none"> Kindergarten & Grade 1 teachers at 11:20 Grade 2 & 3 teachers at 12:00
Health & Safety	<ul style="list-style-type: none"> Our OFAs Tara & Wanda, are always ready to spring into action with great response times! Kudos to them for their dedication, assistance and care. (Kitlin) Mask Wearing: We sent out a reminder to parents last week about the current mask-wearing requirements. Masks are required at all times for staff and students in Gr. 4&5 except: when playing outside, when seated and eating/drinking. Exceptions for those with asthma or allergies that further limit breathing - those with this restriction are asked to wear a mask in common areas (e.g.washrooms, hall, library, staff room) and line-ups and to ensure physical distance when not wearing a mask. For younger students, public health orders do not require students in K-3 to wear a mask at school, we can encourage mask-wearing, but not require it. Before and after school - we see families wanting to stay and play - we ask parents to go home promptly and consider meeting at a local park. Our after school care kids are on site playing and further mixing cohorts is not recommended.



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Reports / General Business

President's Report: Anya Rodenburgh Yang & Heather Galey

- Art Cards Update – Heather Galey
 - All the classes in the school have submitted art, which has been sent off to the company for printing.
 - All children will receive a card to keep with their artwork printed on the front
 - Parents will have the opportunity to purchase additional cards if they choose
- Changes to Camp Thunderbird 2021
 - Hoping that kids can participate by cohort for a day trip
 - Has to go to the District for approval, but optimistic will go ahead
 - LEPAC agreed to help pay for transportation from field trip fund to cover the extra cost as more buses are needed to comply with safety protocols
 - Families and students will be informed in early May if the trips will go ahead and the day trips will happen in early June
- Changes to Thrifty's Smile Card Program
 - Thrifty's is changing to a prepaid card model where cards are purchased in advance and then sold to families
 - Will move away from this program and look for other fundraising opportunities that might work instead
- BCCPAC AGM
 - Happening May 1 - day long Zoom meeting for all PACs in BC
 - LEPAC will give our proxy to COPACS
- LEPAC AGM
 - Coming up May 11, new LEPAC executive will be voted in
- SD 63 Community Budget Meeting
 - Coming up April 15
 - Online budget survey that can be completed
- Staff appreciation week (May 25-28)
 - Vote for reallocation of funds as presented at the last meeting
 - 11 in favour, none opposed; motion passed

Vice President's Report: Priyanka Gupta

- LEPAC Website



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- o Will reach out to Keating to see how they have set up their PAC page
- o Will update ours or explore creating a new one

Treasurer's Report: Mei Wang

Budget Update April 2021

- Cash balance is healthy. Details are as follows:
 - o Gift Cards - Country Grocer \$711.42
 - o Petty Cash \$400 Float
 - o Gaming account \$11,843.42.
 - o General account \$25,158.61 (Cleared \$25,794.84 less outstanding transactions \$636.23.(including last year \$223.39).
- Fun Lunch refunds 44 families \$2,041.75. (total refunded \$4,657.75 to 103 families and received donations \$6,248.05)
- Country Grocer Gift Cards donated to Students and Families in need Coverage \$100.00.
- Classroom Budget Reimbursed \$4,448.60 (78%)

Wellness & Digital Safety Report: Susan Taylor

- Earth Week April 19-22 (Anya / Joan)
 - o Celebration at school of the beautiful place we live in
 - o 3 things being organized by the school
 - Collaborative art project
 - Tally to Rally - walking and wheeling tally for the week of Earth Week
 - Family involvement - send home a flower template for families to cut out and put a photo of families in nature inside before sending it back to school to be displayed
 - o Teachers will have activities in their classrooms as well
- Screen Free Week - May 3-9 (Anya)
 - o Will distribute some fun resources from the Screen Free Week organization and encourage screen-free activities
 - o Do a prize draw for kids who do some screen free activities during the week

Nomination Committee: Krista Henzie

- Update
 - o Still looking for Co-president and Treasurer
 - o People have come forward for the other positions - Member at Large and Wellness & Digital Safety



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COPACS Rep's Report: Leanne Quon-Turple & Eva Castelsky

- Mask wearing and vaccinations for school staff were discussed in light of increased numbers - status quo for now but will continue to monitor the situation
- District budget is in a good place this year due to extra funding received, next year's looks OK but there is more uncertainty

Other Business

- Lisa Perkins - Grade 5 yearbook
 - o Will add a little bit to the cost for families to cover any students who can't afford one
 - o Can this be covered by LEPAC if there is a shortage?
 - LEPAC agreed and Tom mentioned that the school also has budget to cover items like that
- Tracy Wong: Prodigy Math
 - o Tracy asked about Prodigy as a next step from Reflex Math as it's very gamified
 - Her family has now moved to ixl and finds it much better, asked about the possibility for the school to have an ixl subscription instead
 - o Hasn't been adopted at elementary level thus far to leave it as a platform that's used at middle school. Also a budgetary concern so have just kept Reflex for now.
- Info for Parents Concerned about Lochside Development: Jim Pearson and BARA President Doug Baer
 - o Jim and Doug shared their thoughts about the proposal and a brief presentation with some of the areas they were interested in getting feedback from Lochside parents on - mainly safety / traffic issues that may or may not result from the development
 - o If you have questions or concerns, please email presidentbara@gmail.com
 - Interested in whether there are issues they haven't identified?
 - Is the development problematic for the safety of children at the school?
 - Does the school board's new driveway "solution" to current issues and to extra traffic from the development work?
- Next Meeting: May 11, 2021

Meeting Adjourned: 8:16pm