



**Lochside Elementary Parents Advisory Council (LEPAC)
Minutes
1145 Royal Oak Drive**

LEPAC Minutes

Lochside Elementary Parents Advisory Committee – Sept 20, 2017

Attendance:

Co-Presidents: Nicole Whitsitt, Megan Mbaao
Secretary: Heather Gale
Treasurer: Vacant
Heather School Coordinators: Jodi Holland, Tina Lazaruk
COPAC Representative: Reet Dangerfield
Directors at Large: Trish Jackson Mitchell, Marissa
Cameron
Volunteer Coordinator: Lynn Hood
Past President: Kelly Perry
Principal: Erika Moser
Vice Principal: Joan O-Leary
Laura Stratford – LASP Rep
Chad Linger
Russ Kerr
Samantha Brachat
Jasmine Gudavicius
Christine Fayle
Tiffany Congdon
Christy Hryhoruk

Regrets:

Vice President: Kirsty Hooker

Guests:

Riley Sawnsen, Saanich Police
Kate Berniaz, CRD

Call to Order 6:04pm

Guest Speaker - Constable Riley Swanson, Saanich Police – School Liaison

- Contact Information is at office for anybody who wants it
- Can talk to him if you cannot decide whether to call the police or not
- Part of 4 person group in Saanich
- Invite him back if we have a specific issue

Welcome & Introductions

- Sign in Sheet 20 in attendance
- Thank Yous
 - Parent Packages
 - Health Committee – BOKS 23 kids first day
 - Walking Wheeling Weds
 - T Shirts

Correspondence

- None



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Approval of June Minutes

Trish Jackson Mitchell Motioned, Kelly Perry Seconded

Guest Speaker – Kate Bernieaz from CRD

- Safe Routes to School in collaboration with Saanich
- Get Report from Kate
- Neighbourhood Walk about November 15th, 7:45am, Planning, Parks, School, CRD
- School receives Best Routes map
- List of active transportation challenges and improvements
- Wants to encourage parents in the survey and walk about
- Invite back in March for feedback on the 2 documents
- Can provide resources that are available
- kberniaz@crd.bc.ca 250-360-3240

Principal's Report

Thank you for the help packaging the welcome back package

School Goals:

Goal1: To meet the diverse learning needs of all needs.

Goal 2: To improve our students' ability to communicate clearly through writing.

- 20 Divisions: 422 students; Music Teacher and 2 French Teachers
- 100 English Language Learners: 2 staff
- District Learning Support Team: 3 staff
- Lochside Learning Support Team: 3 staff
- Re organization of learning and teaching space (Computer Lab now reading recovery, District supportive of the changes)
- Learning Commons


School News

- RRR Program: Litterless and Request
 - Sandy Rainer did most of the Recycling in previous years
 - Need help with the recycling program from the parents
 - To do the last sort and removal – mostly the take away of Styrofoam, hard plastic, soft plastic, foil \$600/year to remove this
 - Grade 3s go around to class to do the sorting
 - Wash out yogurt tubes before recycling on fun lunch days
 - Idea: PAC sell Bento Box lunch boxes as fundraiser to support litterless lunch
- Active and Safe Routes to School: Kate
- Safety: Health and Drills: Joan
 - Fire Drill Friday Sept 22
 - 3 kinds of drill – fire, earth quake, version A Lock Down stay quiet in rooms, Version B Lock Down come in.
- Open House/Welcome To Lochside – Thursday Sept 21
- Terry Fox – Friday Sept 22
- Lochside Staff Wish list Request
- Crossing Guard and Lochside Peacekeeping



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Dates to Note

	Events
Sept. 20 th	Walking Wheeling Wednesday
Sept. 21 st	Welcome BBQ
Sept. 22 nd	Terry Fox Run @ 10:30 am
Sept. 28 th	Orange Shirt Day (Change)
Sept. 29th	Student Photo Day 
Oct. 9 th	Thanksgiving Holiday
Oct. 25 th	Ready Set Learn @ 3:15
Oct-Nov.	Grade 4 FSA
Oct. 19 th	Halloween Dance @ 5- 8:30 pm
Oct. 20 th	NID – Provincial Day
Nov. 10 th	Remembrance Day Assembly @ 10:30 am
Nov. 13 th	Remembrance Day
Nov. 7-9 th	Early Dismissal: Reporting/Conferencing : 1:46
Nov. 24 th	NID – Non-Instructional Day
Dec. 22 nd	Last day - Winter Break
Jan. 8 th	School Re-Open

Reports/General Business

President:

- Terry Fox Run (Nicole)
 - Fruit Provided, Thrifty's decided to not provide Watermelon this year.
 - Volunteer Request sent to 80 people
 - Heather Send out early update request
 - Bring own cutting board and knife
- Filled volunteer positions for fun lunch (next year), emergency lunch, assistant volunteer coordinator, Monks supplies
 - Fun Lunch – Christy, Amy Guest and Kirsty Hooker
 - Emergency Lunch – Krista Henzie
 - Assistant Volunteer Coordinator – Krista Henzie
 - Kirsty – Year end BBQ
 - Need Movie Night help
 - Need BOKS help
 - **Monks - ???**



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- Coupon Books - Scarlet

Treasurer

- Report
 - LEPAC has healthy account balances with \$29,219.50 in the General account and \$125.92 in the Gaming Account. Revenues were above projected of \$28,263.08 last school year. This is in part due to 2 fundraisers (Silent Auction: \$4,454.72 and Holiday Book Shop \$498.25) and stronger than anticipated revenues from the Halloween Dance, Fun Lunch Sales, Movie Nights and School Supply Sales.
 - Don Mellings has resigned as LEPAC Treasurer effective immediately.
- Nomination for Treasurer
 - Chad Linger nominated by Nicole Whitsitt for position of Treasurer. Seconded by Kelly Perry. All Voted in agreement of Chad Linger being the LEPAC Treasurer for the rest of the 2017/2018 School Year.
 - Motion Passed

Signing authorities are now

- Nicole Whitsitt Co-President
- Megan Mbao, Co-President
- Kirsty Hooker, Vice President
- Chad Linger, Treasurer

Electronic Sign

\$2,000 from School

\$5,000 from LEPAC dedicated funding

Motion to use \$11,000 in funds from PAC account to support purchase of sign for Lochside by Megan Mbao. Kelly Perry Seconded

All voted in agreement to use PAC funds to purchase sign.

Motion Passed

Volunteer Coordinator – Lynn Hood

- Terry Fox Run
- Class Reps – 55% full, 9 more classes still need people to represent them
- Heather to send mid-week update requesting volunteers.
- Families in need
 - Funds still needed
 - Morning breakfast program – not needed, just some extra support needed in terms of food
 - Forgotten lunch is to be used for kids that may need lunch
 - Emergency Lunch person to help stock extra food



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Healthy School Coordinator: Jodi Holland

- Active Transportation to School
 - Walking Wheeling Wednesday
 - International Walk to School Month – October
- BOKS
 - Before Care is invited
 - Need more volunteers – take attendance, take kids to doors
- BC School Fruit and Vegetable School Nutrition Program
- Fresh to You Fundraiser – make 40%
- SPUD offers fundraiser too – it's all done online only make 25%, might do in replace of Fresh to You, suggested we need a form.

COPAC Rep: Reet Dangerfield

- Coalition of PACS – deal with things on a district wide level
- Nothing to Report for September
- Attending October Meeting
- BCC PAC (Provincial Level) – do we still want to be a member
 - Sign up for this year \$20

White Hatter (formerly Personal Protection Systems)

- Internet Safety Program
- Reet to Request District to fund Parent Session
- Program for Students: Requesting the School to consider allowing \$800
- Parent and Kids sessions to coincide

Other Business

- Halloween Party (Nicole)
 - People welcome to join committee
 - About 600 people attend
 - October 19 5:30-8:30pm
- Internet Safety Advisory Council (Nicole)
 - Discussed Cell Phones in the School
 - Erika is connecting with School District in regards to District policy
 - Discussions are continuing
- Computer Lab
 - In library
 - There are 24 computers in Learning Commons
- Water Fountain Filters (Marissa) Do fountains still need to be run for 30 seconds
 - Joan runs water in staff room and in Sunspace every morning
 - Water should be safe in class rooms
 - Joan will clarify if the water still needs to be run 30 seconds at fountains even with filters
 - Are filters being cleaned regularly? Joan to follow-up



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- New Business
 - None

Action Items

Nicole

Megan – request more Smile Cards from Thrifty's

Kirsty

Heather – Midweek Update – volunteers needed

Jodi – Investigate ways to offer SPUD fundraiser

Tina

Reet

Marissa

Trish

Lynn – send Heather information about volunteering needs to email out.

Erika – connecting with district in regards to cell phone policy

Joan – will follow up about water quality.

Next Meeting - October 18, 2017

Adjourn 7:30pm