



**Lochside Elementary Parents Advisory Council (LEPAC)  
Minutes  
1145 Royal Oak Drive**

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**LEPAC Minutes**  
October 18, 2017

**Attendance:**

Co-Presidents: Nicole Whitsitt, Megan Mbaio  
Vice President: Kirsty Hooker  
Secretary: Heather Gale  
Treasurer: Chad Linger  
Heather School Coordinators: Jodi Holland,  
COPAC Representative: Reet Dangerfield  
Directors at Large: Trish Jackson Mitchell, Marissa  
Cameron  
Volunteer Coordinator: Lynn Hood  
Past President: Kelly Perry  
Principal: Erika Moser  
Vice Principal: Joan O-Leary  
Jasmine  
Julia  
Heather Ruperto  
Kevin  
Liz  
Samantha

**Regrets:**

Tina Lazaruk

**Guests:**

**Call to Order 6:05pm**

**Welcome & Introductions**

- Sign in Sheet
- Thank You's
  - Thank you to everyone working so hard to prepare for the Halloween Dance
  - Thank you to those who have been running BOKs

**Correspondence**

- None

**Approval of September Minutes**

Motioned – Trish

Seconded – Marissa

Decision - Approved



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**Principal's Report**

Thank you to everyone working hard on the Halloween Dance. The children are in awe of the decorations. Joan posted encouragement to attend.

Thank you for walking and wheeling week.

**School Goals:**

Goal1: To meet the diverse learning needs of all needs.

Goal 2: To improve our students' ability to communicate clearly through writing.

**District:**

FSA – Foundation Skills Assessment for Grade 4s start this month in literacy and numeracy.

Early Dismissal and Reporting to Parents Nov 7-9<sup>th</sup> at 1:46pm

Fresh Grade – assessment/reporting tool for some classes (use is by teacher preference). If needed, parents can print/have it printed

Earthquake: Shakedown Oct 19<sup>th</sup> – Joan oversees Health and Safety at Lochside. Doing drop cover and roll on the 19<sup>th</sup>, evacuation will be done at later date due to weather. Staff going to do a more in-depth drill such as shut off valves, tents up, communication etc later in November.

**School:**

Julie Lawson – Victoria author came to visit Grade 4/5's Oct 19<sup>th</sup>. Funded through school and Sidney Literacy Grant

Indoor Soccer – started. Teachers are coaches.

Ready Set Learn – October 25<sup>th</sup> Group of Gr 5s to lead a tour for the ¾ year olds

Remembrance Day – Run by Joan O'Leary and Sherry Seabrooke. Ceremony Nov 10.

Parents welcome to join. Starts at 10:30, takes about 1 hour. Arrive early for seat

Winter Concert – Run by Mrs Alexander K/1/2 and a 3/4/5 concert. Dec 19 (K/1/2) and 21<sup>st</sup> (3/4/5)

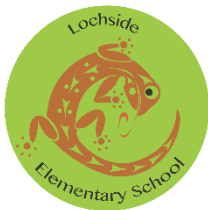
Focus on Restitution – part of code of conduct – in Aug talked about how we problem solve with children and each other, and will follow-up in November Pro-D

	Oct. 19 <sup>th</sup> Earthquake Drill	Oct. 20 <sup>th</sup> Pro D Day	Oct. 25 <sup>th</sup> Photo Retake
Oct. 25 <sup>th</sup> Ready Set Learn Kindergarten Teachers	Oct. 30 <sup>th</sup> Safety Presentation Saanich Liaison Officer	October 31 <sup>st</sup> Halloween: Wacky Hair /Hat Day	
Nov. 7-9 Early Dismissal @ 1:46 Reporting Conf	Nov. 10 <sup>th</sup> Remembrance Day Assembly @ 10:30	Scholastic Book Fair Nov. 15-22	Nov. 24 <sup>th</sup> NID
	Nov. 27- Dec 1 Reporting/Communicating with Parents		

**Reports/General Business**

**President:**

- Vote for approval of money for sign
  - Motion to transfer \$11,000 to fund the Electronic Sign.
  - Vote – 16 in favour, 1 opposed Motion Passed.
- White Hatter presentation – Internet Safety



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- Moving ahead with funding this for the Grade 4/5 education. Have 140-150 Grade 4/5s, will contact provider to find out how many presentations needed.
- School has approved use of Class Time
- Parent presentation funded through COPACS on a district level, Lochside is to organize.
- Investigating the cost to run a parent one for Lochside only.
- Policy 1100 Meeting
  - What the new curriculum looks like
  - All parents invited to come
  - November 9<sup>th</sup> 7-9pm
  - Heather to send in Weekly Update with more details
  - Joan and Erika will be attending
- Silent Auction
  - Ran one in June at the Beach House.
  - Considering doing one in February. Looking for input on thoughts about this.
  - Looking for someone to Chair or be a part of running it – a Committee
  - Location up for discussion School vs Beach House

#### **Treasurer**

- Proposed Budget Presentation
    - See Attached Document
    - Joan will Clarify who owns the Seaquaria tank to explore future need to fund the program
    - Used clothing sale not on budget, Lynn plans on running again. Where were the details recorded? Chad will find out.
    - Question if Sign funds were committed, Voiced opinion that signs are distracting to drivers, putting children at risk. Questions whether it adds value. Maybe a better website for fun lunch would be better use of funds.
    - Concern about distracting drivers. Has many capabilities and doesn't have to scroll or play video. Could be a static image not scrolling.
      - \$5,000 was committed based on previous years fundraising budget
- Motion to accept – Reet Dangerfield  
Seconded – Trish Jackson Mitchell  
Vote at Next Meeting (November 15<sup>th</sup>)

#### **Volunteer Coordinator – Lynn Hood**

- Halloween Dance
  - Asked for 60 Parents
  - 51 positions filled
  - 34 Royal Oak and Claremont Volunteers

#### **Healthy School Coordinator: Jodi Holland**

- Walk to School Week and International Walk to School (iWalk) Month
  - Our school participated in Walk to School Week and International Walk to School (iWalk) Month on Wednesday, October 4<sup>th</sup>. We had at least 10 volunteer students (primarily from grade 5) holding a banner and passing out



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stickers and flags as children arrived at school. DASH BC promoted this event with resources and will be providing pedometers and a health and fitness program to one class within the next few months. From our student volunteers, we randomly drew a winner from Ms. Norris' class. Her class will be presented with this prize once we receive it. Thank you to Joan and Erika for your support and organizing the music.

- Won 30 pedometers from DASH
- Ms Norris' Class won prize from DASH
- BOKS
  - Wrapped up for the fall session. We are still looking for volunteers for the spring session
- SPUD Fruit and Veggie Fundraiser
  - We would like to start this fundraiser next week if we receive the marketing materials before then. The fundraiser will run for 2 weeks (October 30 – November 12). In speaking with the program, they encourage parents to submit online orders only. Half of this fundraiser will support the Grade 5 Camp Thunderbird trip. Get 25% of what is sold.

### **COPAC Rep: Reet Dangerfield**

- 1<sup>st</sup> Meeting was Sept 21<sup>st</sup>
- Presentation from Trustee Hunter – excited about working with Minister Rob Fleming
- Presentation from Dave Eberwein He blogs – feel free to follow, Reet to contact him to come present at PAC Meeting
- COPACS agreed to fund district wide White Hatter Presentation (\$650) Maybe presentation could be at Claremont
- BC in general to get to new classroom size and composition BC has a long way to go, but Saanich is only 1 person short and it is an ELL position. Saanich is short on TOCs.

### **Internet Safety Advisory Council**

- Met with Greg, Saanich School District Director or IT
- Went over vision of IT in School District 63
- Trying to improve WIFI
- In year or 2 want to get rid of all desktop computers
- K-2 will use just iPads, Grades 3-5 using Chrome Books
- This council is there to ask very important questions.
- We still have concerns and Greg acknowledged the concerns and that they are working towards solving them
- The school is protected by 3 firewalls
- 3 WIFI networks – guest (no access to District), Teacher/Admin, Roaming (so teachers that are at multiple locations) Palo Alto (Provincial government level security)
- Known gap is image filtering. District is aware and they are looking at it. Stated the Google and Facebook are working on AI to be able to filter images.
- We have moved towards Kiddle which is kid safe surfing
- District can block certain sites such as facebook, Instagram etc.
- Can't filter cell phones with data
- Device ration 3:1 Chrome books



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- 10-1 iPad
- Budget at district level to replace desktop computers

**Other Business**

- Halloween Party (Nicole)
  - Preparations going well
- Movie Night Picks (Megan)
  - Samantha has volunteered to host movie nights.
  - November 23<sup>rd</sup> – Cars 3
- Water Fountain (Marissa)
  - Lead in water – fountains currently filtered same with Staff Room and LEPAC Kitchen classrooms are not filtered. Joan runs the water in the morning for 5 minutes, and it flushes lines
  - Filter on Classroom Taps
    - Any intention of coming back to filter them?
    - Request teachers to run water in classrooms in the morning
    - Joan to ask if the water in classrooms are safe to drink after Joan's school wide running.
  - Possible Fundraiser for fountain/bottle filler
    - Marissa will look at the cost
- Fill the Gingerbread House(Marissa)
  - Start last week of November
  - Food Drive that goes to the Mustard Seed
  - Also did Hampers for Families in Need
    - Need list of how many hampers
    - Administration drops off hampers to families
  - Christmas Tree Wishlist – a part of hamper
  - Thrifty Food bags go home with each child
  - Kids colour Gingerbread Men to decorate
  - Recruiting people to help
- Christmas Concert
  - Video
    - Do we want to continue doing this?
    - Yes
    - Nicole will look into the options
    - Maybe a memory stick
- New Business
  - Tin – Lynn will purchase a recognition gift for all her years of service as Fun Lunch Coordinator.

**Action Items**

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Nicole



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Megan

Kirsty

Heather

Jodi Tina

Reet – to invite Dave Eberwein to PAC meeting

Marissa – look into cost of bottle water fountain

Trish

Lynn – Purchase gift for Tin for recognition for years of service.

Erika

Joan

Chad – to follow up about clothing sale budget

Next Meeting – November 15, 2017

Adjourn