



**Lochside Elementary Parents Advisory Council (LEPAC)  
Minutes  
1145 Royal Oak Drive**

March 13, 2018

**Attendance:**

Co-Presidents: Megan Mbaio  
 Vice President: Kirsty Hooker  
 Secretary: Heather Gale  
 Treasurer: Chad Linger  
 Heather School Coordinators: Tina Lazaruk  
 COPAC Representative: Reet Dangerfield  
 Directors at Large: Trish Jackson Mitchell, Marissa Cameron  
 Volunteer Coordinator: Lynn Hood  
 Past President: Kelly Perry  
 Principal:  
 Vice Principal: Joan O-Leary

**Regrets:**

Jodi Holland,  
 Kelly Perry  
 Nicole Whitsitt  
 Erika Moser  
**Guests:**  
 Dave Eberwein  
 Brian Farrell  
 Liz Matthews  
 Jasmine Gudavicius  
 Heather Caul  
 Morgan Fankboner

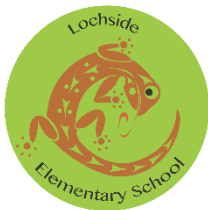
**Call to Order 6:03pm**

| Items to Discuss   | Action Items |
|--|--------------|
| <p><b>Welcome &amp; Introductions</b></p> <ul style="list-style-type: none"> <li>Kitchen Clean, Used Clothing Sale, Fruit and Veggie Program, Country Grocer Fundraising</li> </ul> <p><b>Thanks Yous</b> – The crew that helped kitchen Clean up, thank you to the Grade 5 crew for the used clothing and rummage Sale. Jodi for the fruit and Veggie Program, Everyone for the Country Grocer Fundraising, Samantha for the organizing the Movie Night</p>   |              |
| <p><b>Correspondence</b></p> <ul style="list-style-type: none"> <li>None</li> </ul>  |              |
| <p><b>Approval of January 2018 Minutes</b><br/>         Motioned – Reet<br/>         Seconded – Marissa<br/>         Decision – Approved</p>   |              |
| <p><b>Dave Eberwein – Superintendent of SD 63</b><br/>         The District is able to innovate and try new things, to take risks. All within the focus of what is best for kids. The Board wants the District to try new things.<br/>         SD 63 is a destination district for teachers and staff<br/>         Can never communicate enough. We are in the business of building little people into big people.<br/>         Dave has a blog Important to let people know him, what he stands for what he believes in. For him it models risk taking. Also has Twitter<br/>         Looking into the enhancing the broader communication system.<br/>         Values Community Partners and the parents, First Nations, MCFD, police department etc. to make the district better.<br/> <u>Question:</u> Physical Literacy for the 8 and under children, particularly girls is important</p> |              |



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| <p>based on the current research.<br/> <u>Answer:</u> Recognizes the importance of physical literacy and acknowledges that this should be coordinated at a District Level. Hoping to add supports in the next 2 years<br/> <u>Question:</u> Would the IB program be rolled out to the other high schools?<br/> <u>Answer:</u> Probably Not, it is considered a district program housed at Parkland, similar to the lacrosse, climbing and Ecological Academies are at specific schools.<br/> <u>Question:</u> Why do you distinguish between private and independent?<br/> <u>Answer:</u> Independent schools follow the BC Curriculum and are funded from the Provincial Government. A Private School does not necessarily follow the BC Curriculum and does not get government funding.<br/> <u>Question:</u> Is there any thought at the district level to support space for after school programs?<br/> <u>Answer:</u> We know how critical it for parents to have the before and after school care options and it becomes difficult when we don't have physical indoor space. The classroom size reduction has been good but has put additional stress on the spaces in the schools, thus potentially limiting space in the school.<br/> <u>Question:</u> What is the kindergarten registration numbers<br/> <u>Answer:</u> Kindergarten registration 56 registered and may have space for out of catchment<br/> <u>Question:</u> Will there still be space for out of school care next year?<br/> <u>Answer:</u> They predict that the space available will stay as is.</p> |   |
| <p><b>Principal's Report</b><br/> School Goals:<br/> Goal 1: To meet the diverse learning needs of all needs.<br/> Goal 2: To improve our students' ability to communicate clearly through writing.</p> <p><b>District:</b><br/> Kindergarten Evening<br/> Kindergarten Registration – currently 56 students registered, 20 total divisions planned<br/> Indigenous Enhancement – the 3 goals to contribute to our kids awareness off indigenous knowledge. Looking at where we are now and where we are going. It's a 3 year plan.<br/> April 20<sup>th</sup> is Lochside's school growth planning day<br/> Calendar – published on SD63 Website<br/> Reporting to Parents/Conference: Thursday, March 8th<br/> Early Dismissal and March 15th<br/> Reporting Home</p> <p><b>School:</b><br/> Safe Routes: Kate Berniaz deferred until April LEPAC mtg<br/> Kindness Month Métis Jigging<br/> Artist in Residence Week<br/> Technology Update: Digital Citizenship</p> <ul style="list-style-type: none"> <li>• Today at staff meeting: Lochside Beliefs want to make a parallel plan for digital safety. I take of myself, each other and the space by... and in the realm of safety on the internet, District is talking about a component of the Code of Conduct being about digital safety, take make common across all elementary schools in</li> </ul>   | <p>Megan to connect with Erika about fence along Lochside Drive</p> |



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the district. Creating form letter for infractions when they are not where they should be on the internet.

**School Doors Update**

- Went to Health and Safety Committee
- Can lock doors and can manage it, but it does not guarantee there will not be strangers in the school. The most important things is for staff to be aware and to approach anyone that is out of place. This is from a preventative point of view. Now locking the doors at the top of the Sunspace

Teddy Anderson: Request

Music Request: Milton

Randall

Request: Camp Thunderbird: Supporting up to 5 students in Need (\$225/student)

**Upcoming Dates:**

| Date                                    | Events   |
|---|--|
| February                                | Kindness Month   |
| Feb. 23 <sup>Rd</sup>                   | NID  |
| Feb. 26 <sup>th</sup>                   | Pink Shirt Day (Anti Bullying Day)   |
| Feb. 28 <sup>Th</sup>                   | Metis Culture: Jigging @ Lochside  |
| Mar. 5 <sup>th</sup>                    | NID (Professional Development Day)   |
| Mar. 8 <sup>th</sup>                    | Early Dismissal @ 1:46 Parent-Teacher Communication/Reporting              |
| Mar 12 <sup>th</sup> – 16 <sup>th</sup> | Artist in Residence: Teddy Anderson  |
| Mar. 15 <sup>th</sup>                   | Reporting Home to Parents  |
| Mar. 16 <sup>th</sup>                   | Last Day before Spring Break   |
| Activities                              | Basketball Club<br>Chess Club<br>Swim Club<br>Choir<br>Red Cedar Book Club |

**Reports/General Business**

**President: Megan Mbao & Nicole Whitsitt**

- School Doors security
- \$16,000 LEPAC initiative survey results
  - From the Teachers: 1) Sound system for Gym including projector and mounted speakers, 2) bottle filling water fountain, nature paths to Outerbridge Park
  - Will be sending survey out to parents
- Positions and Nominations
  - Need to know who is staying and have nominations for the April Meeting,



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| <p style="text-align: center;">We want anyone who wants to be involved, involved</p> <ul style="list-style-type: none"> <li>• Constitution Committee – Kirsty             <ul style="list-style-type: none"> <li>○ Reviewing to see if we need new positions and amend to include more positions if we need them.</li> <li>○ Modify unclear wording.</li> <li>○ Will be presented in April to be voted on in May</li> </ul> </li> </ul>  |  |
| <p><b>Treasurer: Chad Linger</b></p> <p><b>Budget Update March 2018</b></p> <p><b>Overview:</b></p> <ol style="list-style-type: none"> <li>1. Cash balance is healthy. Details are as follows:             <ol style="list-style-type: none"> <li>a. Gift Cards - Country Grocer \$299.53</li> <li>b. Petty Cash \$2,537.10 (cash float plus coins to be deposited)</li> <li>c. General account \$52,505.43 less uncleared cheques of \$2,098.01 for a balance of \$50,407.42</li> <li>d. Gaming \$8,038.42</li> </ol> </li> <li>2. Fun Lunch Program - To date our receipts exceed our expenditures by \$15,977.69. There are remaining expenditures for February (est. \$750) and based on an average monthly cost of \$1,000 for April- June, I'd expect that our net collected for the Fun Lunch Program will be around \$12,000 for the year. The budgeted surplus was \$9,000 so we will likely end the year with an additional \$3,000.</li> <li>3. Based on fundraising events or expenditures that have been completed we have receipts in excess of our expenditures of \$2,872.60 to date.</li> <li>4. Thrifty's Smile Card receipts are lower than we have budgeted as we are receiving an average of \$170 per month and I'd expect that to August we will receive a total \$2000 when we budgeted for \$2,500.</li> <li>5. The combined surplus from the Fun Lunch Program, the completed fundraising, Smile Card shortfall and expenditures will likely be in the \$5,000 range. Excluding the \$16,000 budgeted for the sign we had planned for an overall deficit of \$1,200 for the year which we will be covering with the surplus leaving possibly \$3,800 in additional funds.</li> <li>6. Grade 5 fundraising has totalled \$6,127.62 to date in funds raised for Camp Thunderbird.</li> <li>7. Overall the fundraising efforts of LEPAC have been very successful and it appears that the events and function have been well attended by the population of the school.</li> <li>8. Thrifty's Grant application and the Gaming Grant are scheduled to be submitted in in May which are both ahead of the required dates.</li> </ol> <p>Financial Votes</p> <p>Moving balance of Gaming Grant available towards the Artist in Residence, Teddy Anderson</p> <p><b>Voted and approved</b></p> <p>Vote to spend \$1000 towards instruments for the school.</p> <p><b>Voted and approved</b></p> |  |
| <p><b>Internet Safety Advisory Council: Nicole Whitsitt</b></p> <ul style="list-style-type: none"> <li>• Meeting with Dave             <ul style="list-style-type: none"> <li>○ Nicole and Megan met with Dave Eberwein about internet safety. He is interested in committee and wants to help. Another meeting in April.</li> </ul> </li> </ul>   |  |



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| <p><b>Volunteer Coordinator – Lynn Hood</b></p> <ul style="list-style-type: none"> <li>• Result of Used Clothing Sale - \$800; Rummage Sale - \$1,400</li> <li>• Request for swag for Volunteer Appreciation initiative starting March</li> </ul> <p>Movie Night</p> <ul style="list-style-type: none"> <li>• The movie night was great! It wasn't as big as the fall movie but that was expected since the weather was unpredictable and the movie was older.</li> </ul> <p>Than You Cards</p> <ul style="list-style-type: none"> <li>• I ordered 50 Lepac thank you card which cost \$72.86 with shipping. They will arrive March 27th. I also received a large box of donations from a parent Ryan Sinclair of coffees, teas and flavourings (he works at Overwaitea) which will provide for many gift bags for the volunteers who win the draw. Reet also provided a coffee card. So my plan is to work on setting up the draw over Spring Break and to have a couple of winners for when school is back in session. I would also like to make up a couple of non coffee gift bags too.</li> </ul>                         |  |
| <p><b>Healthy School Coordinators: Jodi Holland &amp; Tina Lazaruk</b></p> <ol style="list-style-type: none"> <li>1. <b>SPUD Fruit &amp; Veggie Fundraiser.</b> Ongoing fundraiser.</li> <br/> <li>2. <b>World Cup Soccer</b> – March 30-31. Need a minimum of 20 registrants to be eligible for school grand prize of \$1000.</li> <br/> <li>1. <b>Triathlon Club</b> – No parents have volunteered. We will check with Cordova Bay Elementary's team to see if we can train with them.</li> <br/> <li>4. <b>Family Dance Night: Sock Hop &amp; Subway!</b> – on Hold</li> <br/> <li>5. <b>TC 10K Family Run</b> – April 29, 2018. \$20. We currently have 10 registrants, so we will get our school name on the t-shirts. We are planning to encourage the cross-country team to participate.</li> <br/> <li>6. <b>BOKS:</b> This initiative will be renamed to 'Games on the Green'. Offer a spring session for 6 weeks starting April 24, if able to secure enough volunteers.</li> <br/> <li>7. <b>Unplug &amp; Play:</b> Promote as a school-wide playdate on Sundays for April, May and June at McMinn Park.</li> </ol> |  |
| <p><b>COPAC Rep: Reet Dangerfield</b></p> <ul style="list-style-type: none"> <li>• No March Meeting. Next meeting in April</li> </ul>  |  |
| <b>Other Business</b>  |  |
| <ul style="list-style-type: none"> <li>• Next year's fun lunch team (Kirsty) <ul style="list-style-type: none"> <li>○ Looking for feedback from parents</li> </ul> </li> </ul>   |  |
| <b>New Business</b>  |  |
| <ul style="list-style-type: none"> <li>• None</li> </ul>   |  |



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Next Meeting – Wednesday April 18, 2018 @ 6:30pm

Adjourn 8:21pm