



**Lochside Elementary Parents Advisory Council (LEPAC)
Minutes
1145 Royal Oak Drive**

June 20, 2018

Attendance:

Co-Presidents: Megan Mbao, Nicole Whitsitt
 Vice President: Kirsty Hooker
 Secretary: Heather Galey
 Treasurer: Chad Linger
 Heather School Coordinators: Jodi Holland
 COPAC Representative: Reet Dangerfield
 Directors at Large: Trish Jackson Mitchell, Marissa Cameron
 Volunteer Coordinator:
 Past President:
 Principal: Erika Moser
 Vice Principal: Joan O'Leary

Regrets:

Kelly Perry
 Tina Lazaruk,
 Lynn Hood

Guests:

Call to Order <<6:35>>

Items to Discuss	Action Items
<p>Welcome & Introductions</p> <p>Thanks Yous –</p> <ul style="list-style-type: none"> • Thank you to our Admin for all the time and energy that they put into the school and meeting with us and offering their support to LEPAC • Thank you to our Exec, we could not have gone through this year without you and all your hard work. We are so grateful to each one of you for the support and friendship you have given. • 	
<p>Correspondence</p> <ul style="list-style-type: none"> • COPACs newsletter 	
<p>Outdoor Space Presentation – Jenni Erikson Get summary from Jenni Beyond the Fence Reclaiming our students rights to nature Putting it out to the community to share their passion and ideas for the use of nature and green space Habitat Acquisition Trust – Wendy – Green Space – helps ensure there is enough resources to do the project and do the project well. Request matching funds from the school. Can start as soon as school start to remove invasive species. Try to help long term success. Will need parents to help.</p>	
<p>SOGI Presentation – Lisa Alexander Sexual Orientation and Gender Identity Topic being taught across British Columbia (explicitly included in BC) To teach awareness, diversity and inclusion Sogieducation.org</p>	



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Approval of May 2018 Minutes

Motioned – Jodi
Seconded – Reet
Decision – Approved

Principal's Report

School Goals:

Goal 1: To meet the diverse learning needs of all needs.

Goal 2: To improve our students' ability to communicate clearly through writing.

Class break down

3 k

1 k/1

3 1

1 ½

2 2s

1 2/3

3 3

6 4/5

Mr O-Conner

Moore

Heather Simpson

Seabrooke

Norris

Smith

3

Cavallin

Hillier

Kovacs

Kenny 2/3

2

Bell

Sihoe

Whitehead ½

1

Coutre

Erikson/Miss Gardener

Cheryl Miller/Burns

Miller k/1

K

Nejadski



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<p>Takhar MacDonell</p> <p>Sundher – learning commons Mrs Alexander – music Cannady – French Delziel - french Gunn</p>	
Reports/General Business	
<p>President’s Report: Megan Mbao & Nicole Whitsitt</p> <ul style="list-style-type: none"> • Voting to approve purchase of Water Fountains and Sound equipment Megan puts forward a vote to use the \$16,000 towards 2 water fountains and Sound Equipment for the gym. In Favour: 10 Opposed: 0 Result: Passed Megan puts a vote to allocated up to \$5,000 to cover the extra expense of the fountains and Sounds System. In Favour: 10 Opposed: 0 Result: Passed • 2018/19 Calendar of Events presented. Questions ask Megan • Home Alone Program <ul style="list-style-type: none"> ○ 34 kids that signed up ○ Well received 	
<p>Treasurer: Chad Linger</p> <p>Budget Update June 2018</p> <p>Overview:</p> <ol style="list-style-type: none"> 1. Cash balance is healthy. Details are as follows: <ol style="list-style-type: none"> a. Gift Cards - Country Grocer \$638.05 b. Petty Cash \$3,042.35 (cash float plus coins to be deposited) c. General account \$34,055.68 less uncleared cheques and deposits of \$3787.87 for a balance of \$30270.81 d. Gaming \$58.42 2. All Gaming expenditures have been paid out. Gaming Grant for 2018-2019 has been submitted. 3. Number of expenditures have been paid out of late as the year end has come to a close. 4. Fun Lunch Program - Noodle Box invoices came in and most of the June expenses have been paid. Budgeted revenue was \$9,000 and will end up being \$11,000. Therefore \$2,000 excess funds raised. 	



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<ol style="list-style-type: none"> 5. Based on fundraising events or expenditures that have been completed we have receipts in excess of our expenditures of \$4,600 to date. 6. Thrifty's Smile Card receipts are lower than we have budgeted as we are receiving an average of \$150 per month and I'd expect that to August we will receive a total \$1,900 when we budgeted for \$2,500. A short fall of \$600. Grant will be submitted by the end of this week for next year. 7. The combined surplus after the Fun Lunch Program, the completed fundraising, Smile Card shortfall and COPAC conference will likely be in the \$5,000 range. 8. Excluding the \$16,000 budgeted for the sign we had planned for an overall deficit of \$1,200 for the year which we will be covering with the surplus leaving possibly \$3,800 in additional funds. 9. Classroom budget reimbursements - majority have been submitted 	
Internet Safety Advisory Council: Nicole Whitsitt	
<p>Volunteer Coordinator – Lynn Hood</p> <ul style="list-style-type: none"> • Year end BBQ • Thank you cupcakes <p>I finished giving the last of the volunteer gift baskets so maybe see if exec thinks if that is a good way to spend the \$250? ie. do they want to do it next year. I guess it is up to Amy as well if she wants to go to the trouble. I am spending the last \$100 on cupcakes for volunteers to pick up on Friday during pick up or if parents are at there for the talent show. I will ask Heather to send out a reminder on Thursday for parents and student volunteers to pick up their cupcake. Finally, I gave Tin Kwan the card and added something on my own and she seemed to appreciate that.</p>	
<p>Healthy School Coordinators: Jodi Holland & Tina Lazaruk</p> <ol style="list-style-type: none"> 1. We have applied to participate in the Fresh to You Fundraiser for the Fall of 2018. We will receive confirmation of our request by September 28/18. 2. We have registered for Walk & Wheel to School Week (October 1-5, 2018) with the CRD. A package including information, posters and stickers will be sent to the school in September. 3. We are recruiting new committee members. 	
<p>COPAC Rep: Reet Dangerfield COPACS didn't meet this month, next meeting in September</p>	
Other Business	
<ul style="list-style-type: none"> • Year End BBQ (Kirsty) • Fun Lunch – 2nd fun lunch/month trial for the fall 	
New Business	
<ul style="list-style-type: none"> • None 	



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Next Meeting – Wednesday September 19, 2018 @ 6:30pm

Adjourn 8:04pm