

LEPAC Minutes

Lochside Elementary Parents Advisory Committee – May 17, 2017

Call to Order 6:36

Welcome & Introductions

Co-Presidents: Stephanie Kalabric
Vice President: Nicole Whitsitt
Secretary: Tiffany Voorberg
Treasurer: Don Mellings
Volunteer Coordinators: Megan Mbao & Lynn Hood
Healthy Schools Coordinators: Tina Lazaruk & Jodi Holland
Directors at Large: Trish Jackson & Marissa Cameron
COPAC Representative: Reet Dangerfield
Principal: Erika Moser
Vice Principal: Joan O'Leary
Heather Gale
Kirsty Hooker
Regrets:
Co-President: Kelly Perry

Thank You's

Thanks to Kelly and Megan and all of the volunteers who helped with the Scholastics Book Fair. Thanks also to Stephanie and all of the volunteers who organized and helped with Staff Appreciation Week. What an amazing event!

Correspondence

Nicole read some of the thank you notes received by staff in relation to Staff Appreciation week.

Approval of April Minutes 6:39

April minutes were reviewed. A motion was made by Don to approve and seconded by Stephanie. Minutes were approved.

Principal's Report 6:40

District News

Growth Plan 2017-2018 – The growth plan was reviewed on April 25th. Goals of meeting learning needs of students and communicating in writing will remain for the next year with some tweaking of strategies to achieve those goals. Information about the growth plan will be uploaded to the school website in the future.

Classes: There will be 20 divisions next year. This means that some common area spaces will need to be used as classrooms. In our school a learning support room, the french room and the south zone office will become classrooms. Strong Start will remain in the school as it is a district program. There will be a need to look to use other spaces creatively going forward. Suggestions are welcome.

Tentatively, we are expecting 6 4/5 classes, 3 grade 3 classes, 3 grade 2 classes and a 2/1 class, 2 grade 1 classes and a k/1 class and 4 kindergarten classes. This is all in-district students though some are out of catchment. We are expecting 417 students in total.

School News

Teacher Appreciation: A Big Thank you – it was wonderful and overwhelming and we so appreciate it. Gardening Club, Track, Chess, Choir are all ongoing.
ELL Luncheon – occurring on May 18th in the school. We have approx. 89 students who are English language learners.

Talent Show: June 22nd and 23rd (PM) in the gym and students are beginning to prepare.
Indigenous Day: June 21st: We will have an Indigenous storyteller in the school and the new school sign will be mounted the day before.
Fun Day on June 22nd in the morning, parents are welcome to join and/or help out with a station.

DATES TO NOTE

May 18th ELL Potluck Luncheon: Staff Invited Gym closed for part of the day
May 22nd Victoria Day
May 24-26th Camp Thunderbird and Camp Lochside
June 5th 8:45 – 11:30 am Bike Rodeo
June 6th 9:00 – 2:30 pm District Elementary School Track Meet @ UVic
June 13th Science Venture
June 22nd 9:00-11:00 am Lochside Fun Day
June 22nd Talent Show (PM) GYM 12:15
June 23rd Talent Show (PM) GYM 12:15
June 27th 10:00 am Service Assembly and Grade 5 lunch
June 29th 11:00 - 12:00 Grade Five graduation
June 29th Last Day/Reports to go home
June 29th Final Assembly

Reports 7:13

- a) President: Nothing to report.
- b) Treasurer: Don shared the monthly Treasurer's report including the budget statement; expenditures were reviewed as well as outstanding line items not yet spent. Erika is still considering what would be best for Outdoor Classroom furniture since this budget item has not yet been spent. Reet provided \$322 in gift cards from Country Grocer from the Save-a-Tape program, which will be used towards the BBQ. We are still only halfway to our goal for the Thrifty Foods Smile card program. A reminder will go out in a weekly update again.
- c) Volunteer Coordinators: Kelly will be looking into some help from Claremont students for the year end BBQ. A big thank you to everyone who helped with the book fair – it was a huge ask and we appreciate parents coming through. Tina suggested we look to see if there is a seniors group that might be interested in helping for future events such as book fairs, similar to the Cordova Bay 55+ Association. This will be looked into.
- d) Healthy Schools Coordinators: BOKS is still running on Tuesdays and Fridays until June 16th. Unplug and Play will be up and running beginning May 28th at the school and will go through the summer. Discussion took place about renting a port-a-potty to be on-site at the school. Joan will put the Healthy Schools Committee in touch with the contact for this.
- e) COPACS Rep:

The School Board is currently facing a 953K deficit for 2017/18. The Board is considering several options to deal with this shortfall. Possibilities include reducing non-enrolling teaching specialist positions, a reduction in administrative accounts, and a reduction in Education assistants, supplies and services. The Board will likely make decisions in Mid-June.

Nicole Whitsitt attended the COPACS meeting to bring forward LEPACs concerns on internet safety and access to inappropriate materials at school. James and Kim were able to submit a last minute resolution at the BCCPAC conference and AGM held on the weekend, which passed. Nicole has offered to help move this resolution forward and will be in touch with James.

A new COPACS executive was also elected to go forward for next year.

General Business 7:34

- a) Scholastic Book Fair debrief – Net sales were over \$6000 and the school library got to choose just over \$600 worth of product. In comparing with the book fair last spring that was not a half-price fair, there was a greater benefit for the school last year and a greater benefit for the students and families this year. We will need to make a decision about whether we would want to do the half price book fair again next year or do a regular spring book fair. There will be further discussion with the book fair representatives.
- b) Internet Safety committee – Marissa provided some background about some identified internet vulnerabilities relating to internet image content. The committee was struck to work with the school and the district to discuss solutions to this concern. A meeting took place with district staff and systems monitoring was discussed but so far we have been told it cannot be implemented at this time. A letter is being drafted currently to go to parents to communicate about this. A notice went to staff last Friday so they can be aware and can keep an eye out. Internet safety will be discussed more with teachers in June. Parents are able to log on to their child's account to look at their search history. It has been suggested that teachers can do this with students as well. Further exploration is underway to see what other systems monitoring or other solutions, could be considered and implemented. The school is looking at an extension to the Code of Conduct in relation to internet usage and would include cell phones and other devices that students may bring to school. LEPAC and the Internet Safety Committee has asked to be included in those discussions as well as discussions about any other related procedures to provide input.
- c) End of the year BBQ – Planning is underway and going well. All zones/activities have been assigned. The photo booth has been reserved. Updates regarding zones/activities should be sent to Kelly and Nicole. Lynn will look into a dunk tank and Joan will ask Joe if he will attend for it!
- d) Silent Auction – An estimate of the number of attendees is needed by the end of next week, so ticket sales are strongly encouraged. Lochside alumni and staff are also welcome to attend. More information about when ticket sales will continue will go out in a future update. Some great donations for the silent auction have already been received.
- e) Families in need – some assistance has been provided and Joan will let LEPAC know if further assistance is needed. There is a student in need line in the budget that could be considered for use.
- f) Entertainment books – Discussion took place about what we will do next year. It was decided that we would continue with the entertainment books and an option to donate next year.
- g) New Business:
- There was a great turn out for kindergarten orientation. Thirty parents signed up to volunteer! Thanks to Don in particular for speaking on LEPAC's behalf.
 - There are plans in place for volunteers to take on popcorn and fun lunch organization next year but more help is needed.
 - The cones in the front parking lot are a concern.
 - Don motioned that the signatories on the LEPAC banking accounts for 2017-2018 be Nicole Whitsitt, Megan Mbao, Kirsty Hooker and Don Mellings. Seconded by Trish Jackson. A vote took place and the motion was approved.
 - Trish would be willing to offer her home for a volunteer appreciation party. Date to be determined.

The next meeting is scheduled for June 21, 2017 at 6pm.

Meeting adjourned at 8:14 pm.