

LEPAC Minutes

Lochside Elementary Parents Advisory Committee – May 18, 2016

Call to Order 6:35

Welcome & Introductions

Co-President: Kelly Perry
Vice President: Judy Payne
Treasurer: Don Mellings
Secretary: Tiffany Voorberg
Volunteer Coordinator: Mary Brookes
Healthy Schools Coordinator: Tina Lazaruk
COPAC Representative: Reet Dangerfield
Directors at Large: Trish Jackson Mitchell & Megan Mbao
Lynn Hood
Nicole Whitsitt
Heather Caul
William Wu
Marissa Cameron
Principal: Joe Grewal
Vice Principal: Joan O'Leary
Regrets:
Co-President: Stephanie Kalabric
Healthy Schools Coordinator: Jodi Holland

Thank You's

Thank you to Lynn and Dave Hood for coordinating the used clothing sale, to Jodi and Tina for the Fresh to You fundraiser and to Megan and Trish for coordinating the movie night.

Correspondence

No correspondence to report.

Approval of April Minutes 6:40

April minutes were reviewed. A motion was made by Kelly to approve and seconded by Don. Minutes were approved.

Principal's Report 6:40

Thank you to the outgoing LEPAC executive for the hard work and support you provide to the school. Thank you LEPAC, Stephanie Kalabric and her crew of parent volunteers who organized the Staff Appreciation Week. What a treat for our staff! Thank you to all of the parents who contributed a food item to the luncheon. There were many parents were involved in decorating, preparing, organizing, cleaning up, etc. for this event including: Stephanie Kalabric, Ivica Kalabric, Alysha Boss, Alex Slater, Courtney Askew, Surjit Sihota, Tina Lazurak, Kelly Perry, Carolyn Phillips, Alison Nash, Nicole Whitsitt, Helena Takhar, Melissa Cole, Megan Mbao, Heather Caul, Jenny Norris, Lindsay shields, Jennifer Todd, Jodi Holland, Lynne-Rae McC Calder, Sue James, Kamal Parhar, Marlena Card, Susan Taylor, Mami Kuwata, Mark Creswick, Anna Tsui.

Successes/School Events

- Crossing Country
- Grade 5 Orientation & Grade 4 Emergency Preparation
- Two grade 4/5 classes – Golf instruction with Cordova Bay & Claremont students
- Year End Individual Education Plans

Information Items

- School Organization 2016 – 2017 -there is currently a waiting list of about 15 kids. It is anticipated that we will have 3 kindergarten, 3 grade 1, 3 grade 2 plus a 2/3, 2 grade 3's and 5 grade 4/5's. There are possibilities for staffing changes; most will be finalized by the end of May.
- 50+ Anniversary Celebration Wednesday, June 1st - plans are continuing. There will be an assembly with some special guests including the mayor, MLA and trustee. There will also be an open house. Invitations were handed out and will be available in the community as well.
- School Goals – 1) Diversity – supporting all of the different learners in the classroom
2) Writing – will continue on with this work
- Parent Satisfaction Survey – grade 4 parents get the provincial satisfaction survey which can be accessed on-line
- Grade 3s taking part in Swim to Survive Lessons at Panorama – June 6th, 7th & 8th
- Seismic Upgrade – 2 Kindergarten Classrooms & the Gym – likely starting June 22nd 2016. The rest of the school has already been done.

Important Dates

Mon. May 23rd	Victoria Day
May 25 - 27th	Grade 5s to Camp Thunderbird
Wed. Jun. 1St	12:15 50+ Anniversary Assembly 2:00 – 3:30 Open House 4:00 – 6:00 pm Social/Open House for parents, former students & staff
Tue. Jun 7th AM	Bike Roadeo
Thu. Jun 9th	Uvic Track Meet
Mon. Jun 13th	Science Venture
Fri. Jun 17th	LEPAC Year End BBQ
Thu Jun 23rd	8:40 – 11:15 am Lochside Fun Day 12:15 Talent Show #1
Fri. Jun 24th	12:15 Talent Show #2
Mon. Jun 27th	9:00 am Service Assembly
Tue. Jun 28th	Grade 5 Luncheon & Swim
Wed. Jun. 29th	9:00 am Final Assembly – Last day for students
Thu. Jun 30th	Admin Day
Tue. Sept. 6th	School Re-Opens for new school year

Reports 7:01

- a) President: Nothing to report.
- b) Treasurer: Don shared the month's budget statement and revenue/expenditure report as well as the monthly bank statement. The gaming funds request has been submitted on-line on May 17th and should be confirmed in the fall. Smile Cards have brought in about \$2000 so far this year and we have the next 2 months to bring in the last \$500. Last month a motion was made to spend \$500 for furniture for the outdoor classroom. Don motioned that we proceed to provide \$500 in funding for furniture for the outdoor classroom. The motion was seconded by Kelly. Motion was voted on and passed.
- c) Volunteer Coordinator: The next big request will be for the end of year BBQ. A handful of volunteers will also be needed for the bike roadeo and for the talent show. Joe will also need volunteers for the 50+ celebration on June 1st.
- d) Healthy Schools Coordinator: The committee will be meeting to discuss future plans. Unplug and Play continues on Sundays.
- e) COPACS Rep: Reet went to the budget meeting where the \$1million shortfall the district is facing was discussed. Two motions were made at the meeting: 1) to balance the budget with the return of funds from the provincial government and 2) to meet with the education minister. A meeting did occur

but unfortunately there will be no further funding coming from the government and if the board does not balance the budget, the minister will have an external party balance the budget for them. The next step is for the board to meet this month to make decisions about how to balance the budget, which may include cuts to positions and other items. You can keep up to date on the COPACS facebook page and if you have concerns, you are encouraged to write your MLA. Links to further information will be posted in a weekly update.

General Business 7:20

- a) Used Clothing Sale Recap - The clothing drive went well with lots of donations and we earned \$410! Remaining clothing was donated to WIN.
- b) Scholastic Book Fair Debrief - Total sales were over \$4000, which translated to over \$600 for the learning commons and over \$1000 for LEPAC. Thanks to everyone who helped with this.
- c) End of Year BBQ (June 17) – Stephanie has been doing research for this event including costing out bouncy castles, face painting and a photo booth. It was suggested that students from Royal Oak or Claremont might be willing to volunteer to do face painting. We will be doing a BBQ and plan to sell ice cream or freezies as well as other items.
- d) Fundraising Survey – Tiffany was not able to get a new draft prepared in time for the meeting so will send it by email for review before it is sent out to parents in the near future.
- e) New Business – Thanks to Joe for his efforts at getting the trees trimmed along Lochside drive to increase safety in that area. Judy suggested that the parent manual be updated in advance of August/September so that it is ready to go for parents in the fall. A heartfelt thank you went out to Mary and Judy for their roles as Vice President and Volunteer Coordinator.

Next meeting June 15 at 6:00pm. Meeting adjourned at 7:34pm