

## **LEPAC November Meeting Minutes**

Lochside Elementary Parents Advisory Committee

November 20<sup>th</sup>, 2013

### **1. Welcome and Introductions 6:30**

President: Rachel Calder

Vice President: Judy Payne

Treasurer: Don Mellings

Secretary: Robbyn Brodie

Healthy Schools Coordinators: Heather Caul and Jodi Holland

Volunteer Coordinator: Mary Brookes

Past President: Mike Brooks

Stephanie Kalabric

Julia Knowles

Tiffany Congdon

Guests:

Principal: Joe Grewal

Regrets: Co-COPAC representatives: Kerry Walsh and Kelly Perry

Welcome back to Don C! Thanks to Ravinder for her contribution during Don's absence.

### **2. Approval of October Minutes 6:33**

October minutes were reviewed. Motion: Mike B. motioned to approve minutes, seconded by Heather C., voted and all in favour. Motion carried.

### **3. Principal's Report 6:34-7:09**

#### **A) School Successes**

- Halloween Haunted Circus & Wacky Hair Day – thanks to Mike, Dianne, Terry, Eric, Dave and many other parents who volunteered their time
- Remembrance Day Assembly
- Parent Teacher Conferences & Reporting
- Scholastic Book Fair – thanks to Kelly, Judy & others who volunteered
- WITS Assembly – Grades K - 3 – Sergeant Ross

#### **B) Information Items**

- Kindergarten staffing – some teachers are retiring, replacement staff will be coming in.
- Parent/community celebration for retirees – Thurs. Dec. 5th 3:30 – 5:30 pm  
— School Assembly 10:15- Fri. Dec. 20th
- Reflex Math – positive feedback so far, but no measurable outcomes for 4 – 5 months.
- ELL Dinner at ROMS – Thursday, November 21st

#### **C) Discussion Items**

- Curriculum Changes – Ministry of Education. [www.curriculum.gov.bc.ca](http://www.curriculum.gov.bc.ca)
- Outdoor Learning Space – much interest in going ahead with this project. District will provide \$5k, remainder would come from PAC. Exact costs have not been ascertained

at this time, as style of structure has not yet been determined. Heather C. is researching pricing options.

#### **Upcoming Events / Dates**

Fri. Nov. 22 <sup>nd</sup>	12:30 – 2:45 Indoor Soccer Jamboree – Gr. 4/5 students at Claremont
Dec. 2 – 13 <sup>th</sup>	Food Hamper Drive
Dec. 3 <sup>rd</sup> & 4 <sup>th</sup>	Holiday Book Shop – Students' used book sale (Multi-Purpose Room)
Wed. Dec. 18 <sup>th</sup>	10:00 am Hip Hop Dress Rehearsal Whole School 1:15 pm Hip Hop Performance for Parents
Fri. Dec. 20 <sup>th</sup>	10:15 am Final Assembly before holidays 12:00-2:30 Grade 4/5 Swim at Commonwealth Place
Mon. Jan. 6 <sup>th</sup>	School Closes for Winter Holidays School Re-Opens

#### **4. Reports 7:10-7:28**

**a) President:** Thanks to all who helped with Haunted Circus, especially Mike B. for all his hard work! Thanks to Judy and Kelly for successful Scholastic Book Fair. Judy volunteered to coordinate it again next year.

**b) Treasurer:** See Budget below.

**c) Volunteer Coordinator:** All events have been well covered by volunteers.

**d) Healthy Schools Coordinator:** Meeting with Julia and Jodi and Kerry. Looking into getting scooter rack, and skateboard stacking rack. Have found good designs, but still working on purchase details. Activity circuit: track painted on pavement, for kids to follow along. Kerry is looking into this project. Another project idea: having older grades (4/5) teaching younger kids classic schoolyard games.

Fill the House: November 27 at 11am cardboard house will be built. Volunteers needed to help. Kids will be taking paper bags and gingerbread man home to colour and bring back to school. Mustard Seed will be picking up food on December 13<sup>th</sup>.

**e) COPAC Rep:** Nothing to report.

#### **5. General Business 7:28-8:05**

2013/2014 budget - (see below). Presented by Don C. Outdoor classroom and electronic signage to be tabled for now, until specific pricing is agreed upon. Mike B. suggested a return to fundraising, to pay for one of either the electronic sign or outdoor classroom. Judy P. concurred. 2013/14 budget reviewed. Motion: Judy P. motioned to approve budget, seconded by Tiffany C., voted and all in favour. Motion carried. Motion: Don M. motioned to set up savings account for high interest accrual in the amount of \$25k., seconded by Mike B., voted and all in favour. Motion carried.

Philippines Fundraising – will be setting up collection. To be announced in Monday Update.  
Thrifty Foods Smile Cards – in progress

Thanks to Rachel C. for all her hard work for LEPAC!

Next LEPAC meeting January 16, 2014.

Meeting adjourned at 8:05 pm.

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**LEPAC Budget** **2013-2014**

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<u>Revenue</u>		Projected	
Hallowe'en Dance	One Time	150.00	
Entertainment Books	Annual	3,000.00	
Fun Lunch Sales	Annual	5,300.00	
School Supplies	Annual	600.00	
Gaming Grant Funding	Annual	7,300.00	
Spiritwear Sales	Annual	500.00	
Treat Sales (Popcorn)	Annual	700.00	
Thrifty Smile Cards	Annual	2,500.00	
Misc Fundraising - Cobbs, Tru Value, Mabels	Annual	100.00	
Scholastic Bookfair	Annual	1,200.00	
Movie Nights (x2)	Annual	500.00	
End-of-Year BBQ	Annual	-	
<b>Sub-Total - revenue projections</b>		<b>\$ 21,850.00</b>	<b>\$23,888.90 Last Year</b>

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**Expenses**

Admin/General Expenses	Annual	1,000.00
LEPAC Mtg Childminding	Annual	500.00
Emergency Lunches	Annual	300.00
Student in need coverage	Annual	500.00
Lochside Guest Speakers - Parent	Annual	

Education		500.00	
Teacher PD Support	Annual	1,000.00	
Joy Paquin Scholarship Fund	Annual	500.00	Amount pursuant to Constitution.
Earthquake Supplies	Annual	500.00	
Principal's Fund	Annual	300.00	Amount pursuant to Constitution. Sect. XVI
Volunteer Appreciation	Annual	250.00	
Staff Appreciation	Annual	250.00	spring lunch
Food for community building events	Annual	500.00	Coffee/muffins, Christmas concert, New K Parents
Club Support	Annual	300.00	
Year Books Grade 5	Annual	200.00	
Grade 5 Luncheon	Annual	500.00	
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Classroom Activity Budget		4,500.00	\$250 per division incl french/integration support rooms
Field Trip Support		5,700.00	\$15 per student (380 students)
Technology	Wishlist	2,500.00	Ipads/smartboards
Reflex Math		2,300.00	
Lexia License		1,200.00	
Science Venture	Wishlist	1,200.00	
Science Fair		1,000.00	Spring 2014
Seaquaria		1,500.00	
Incubators	Wishlist	750.00	3 in total at \$250 each (grade 2)
Mr. Organic		1,000.00	For two classes (grade 3) Dansko Dance \$4500 (grant application \$600-\$700)
Artist in Residence - Hip Hop Dance	Wishlist	3,000.00	
Artist in Residence - Ballroom Dancing		350.00	VBDS Youth Outreach
Coach in Residence - Sports		2,000.00	
Artist in Residence - Choir		2,000.00	Gill Chater

Mathematician in Residence		2,500.00	Trevor Calkins (Power of Ten)
Second Step Education Materials		1,200.00	
Books for Schools	Wishlist	2,600.00	\$2000 Gr 1&2 Home Reading / \$600 Intermediate
Popcorn Maker		1,600.00	
Foster Child Support - World Vision		200.00	
Hallway Art Initiative		500.00	
Courtyard / Garden		1,500.00	
Sports Equipment Upgrades	New/Annual	1,500.00	
Bike Racks		1,500.00	
Hot Lunch Reservation System		315.00	
Lochside Lizard Photobooth		250.00	
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Outdoor Classroom	Wishlist	-	Interest Expressed. Pending further research.
Electronic Signage	Wishlist	-	Interest Expressed. Pending further research.
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<b>Subtotal - All approved expenditures</b>		<b>49,765.00</b>	
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