November 21st, 2012

**LEPAC General Meeting Minutes**

Lochside Elementary Parents Advisory Committee

**LEPAC Executive Attendees:**

President: Rachel Calder

Vice President: Stephanie Kalabric

Treasurer: Don Mellings

Secretary: Robbyn Brodie

Volunteer Coordinator: Mary Brookes

COPACS Representatives: Scarlet Yum and Petra d’Entremont

Healthy Schools Coordinator: Heather Caul

**Guests:**

Principal Joe Grewal

Vice Principal Joan O’Leary

Mark Creswick

Marlena Card

Sonja McHugh

Treana Clarke

Bronwyn Phillips

1. **Welcome and Introductions** 6:30
2. **October Minutes** were reviewed and discussed. Motion: Don M. motioned to approve minutes following change to gaming fund wording, seconded by Mary B., voted and all in favour. Motion carried. 6:35

**3.** **Principal’s Report** 6:35-7:12

*A) School Successes*

• Technology: Dragon Naturally Speaking & Lexia Reading

• Student Services Team: Support for students

• Remembrance Day Assembly: Student Led

• Indoor Soccer & Swim Club

*B) Information Items*

• Green Team Initiatives - Students learn by action

• Literacy Mentor – Geraldine Cavallin .1 position to support primary teachers

• Anxiety Workshop – Dr. Lynn Miller – Friends Training to teach students how to deal with anxiety. Teachers train in January, and students will learn about it after January.

• Grade 4/5 Student Newspaper Group – Mr. Koopmans

*C) Discussion Items/Other*

• Smartboard as a teaching tool – Demonstration with Mark Niedjelski.

*D) Important Dates*

Thur. Nov. 22 5:30 - 7:30 pm ESL Dinner at North Saanich

Fri. Nov. 23 12:00 - 2:45 pm Indoor Soccer Jamboree at Claremont

6:00 pm Movie Night at Lochside Elementary

Nov. 26th-30 Report cards sent home this week

Tue. Dec. 18 Dress rehearsal in the AM and Group #1 Concert at 1:30 pm

Wed. Dec. 19 Dress rehearsal in the AM and Group #2 Concert at 1:30 pm

Fri. Dec. 21 Last day of school before Winter Break

Mon. Jan 7 School Re-Opens

**4. Reports** 7:12-7:20

President: Monster mash a success

Treasurer: Monster Mash brought in $572, Monk Office school supplies $629, Scholastic book fair $1291.99 plus new books for library

Volunteer Coordinator: Monster mash went very well, also book fair

Healthy Schools Coordinator: Next team run will be TC, will look for volunteers

COPAC Rep: Petra attended meeting regarding goals of school, anxiety, literacy and math. Another meeting in Jan 2013. School is on track with meeting goals

**5. General Business** 7:20-8:00

*a) Annual LEPAC Budget Discussion & Approval*

Annual budget presented by Don. See Budget proposal sheet. Revenues will be closer to $20k than 19k following success of book fair.

Peacekeeper yellow vests are difficult to find at a reasonable price: approx. $80 each as seen so far, and 30 needed. Jackets are less expensive but also less versatile and less durable. Search continues for affordable vests.

$1500 for picnic bench was questioned. It is not known whether the board would allow a picnic bench, nor what type of bench is acceptable.

Courtyard – maintaining status quo. No major changes planned.

Baseball diamond – no baseball being played in the district, so the spending of $ to repair diamond was questioned. Joe offered to ask the staff whether they would use the diamond if it were repaired.

Discussed whether both Seaquarium and Stream of Dreams should be tackled in one year. Each costs approximately $4000.This was a concern regarding both cost and volunteer time. Teachers expressed more enthusiasm for Seaquarium rather than Stream of Dreams.

Stream of Dreams – discussed whether to include all students in it this year, or to have the Grade 5’s do it every year, or the 4s and 5s every two years.

Amendments:

* Stream of Dreams line struck. Mary suggested that $4000 Stream of Dreams budget be removed and replaced with another environmental education art program $1500.
* New projected expenditures $42,155

2012 budget line items were reviewed and discussed. Motion: Don M. motioned to approve budget with the amendments, seconded by Petra, voted and all in favour. Motion carried.

*b) Winter Holiday Event* run by Scarlet, in association with Mustard Seed food bank.

*c) Movie Night* – Friday Nov. 23 with income going to World Vision sponsored child

President Rachel adjourned the meeting at 8:06pm.

No meeting in December.

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| **Lochside Elementary Parents Advisory Council** |  | **Budget 2012-13** |  |  |
| *For Immediate Release* |  | Passed: November 21, 12 |  |  |
|  |  |  |  |  |
| **LEPAC Budget** | **2012-2013** |  |  |  |
|  | Requested/Proposed |  |  |  |
| **Revenue** |  |  |  |  |
| Hallowe'en Dance | $ 500.00 |  |  |  |
| Entertainment Books | $ 3,760.00 |  |  |  |
| Fun Lunch Sales | $ 3,000.00 |  |  |  |
| School Supplies | $ 600.00 |  |  |  |
| Gaming Grant | $ 6,940.00 |  |  |  |
| Spiritwear Sales | $ 300.00 |  |  |  |
| Treat Sales (Popcorn) | $ 600.00 |  |  |  |
| Thrifty Smile Cards | $ 2,500.00 |  |  |  |
| Misc Fundraising - Cobbs, Mabel's, Return It | $ 100.00 |  |  |  |
| Scholastic Bookfair | $ 500.00 |  |  |  |
| Movie Nights (x2) | $ 200.00 |  |  |  |
| **Sub-Total** | **$ 19,000.00** | **$22,377.40 Last Year** |  |  |
|  |  |  |  |  |
| **Expenses** |  |  |  |  |
| Admin/General Expenses | $ 1,000.00 |  |  |  |
| Emergency Lunches | $ 300.00 |  |  |  |
| Volunteer Appreciation | $ 250.00 |  |  |  |
| Foster Child Support - World Vision | $ 540.00 |  |  |  |
| Joy Paquin Scholarship Fund | $ 500.00 |  |  |  |
| Earthquake Supplies | $ 500.00 |  |  |  |
| Year Books - Grade 5 | $ 200.00 |  |  |  |
| Principal's Fund | $ 300.00 |  |  |  |
| Lochside Guest Speakers - Parent Education | $ 500.00 |  |  |  |
| LEPAC Mtg Childminding | $ 500.00 |  |  |  |
| Staff Appreciation | $ 250.00 |  |  |  |
| Club Support | $ 300.00 |  |  |  |
| Grade 5 Luncheon | $ 500.00 |  |  |  |
| Science Venture | $ 1,500.00 |  |  |  |
| Classroom Activity Budget | $ 3,600.00 | $200/division (including French & Special Education) | | |
| Sports Equipment / Playground Upgrades | $ 1,000.00 |  |  |  |
| Food for community building events | $ 500.00 |  |  |  |
| Library Funding - Folding Tables | $ 500.00 |  |  |  |
| Courtyard / Garden | $ 1,500.00 |  |  |  |
| Outdoor Classroom Enhancement | $ 2,200.00 |  |  |  |
| Artist In Residence | $ 1,600.00 |  |  |  |
| Artist in Residence | $ 2,800.00 |  |  |  |
| Education Field Trips in BC | $ 5,550.00 | $15 / student |  |  |
| Anti Bullying Speaker | $ 300.00 |  |  |  |
| Seaquaria | $ 4,000.00 |  |  |  |
| Technology | $ 4,000.00 | subject to review in committee |  |  |
| Peacekeeper Jackets | $ 1,500.00 |  |  |  |
| Funding Assistance | $ 500.00 |  |  |  |
| Coach in Residence | $ 1,000.00 |  |  |  |
| Picnic Table near playground | $ 1,500.00 |  |  |  |
| Mr. Organic | $ 500.00 |  |  |  |
| Baseball Diamond improvement | $ 1,000.00 |  |  |  |
| Environmental Education Program | $ 1,500.00 |  |  |  |
| **Subtotal - Expenditures** | **$ 42,190.00** |  |  |  |