May 15, 2013

**LEPAC Annual General Meeting Minutes**

Lochside Elementary Parents Advisory Committee

**1. Welcome and Introductions 6:05**

President: Rachel Calder

Vice President: Stephanie Kalabric

Secretary: Robbyn Brodie

Healthy Schools Coordinator: Heather Caul

Volunteer Coordinator: Mary Brookes

Co-COPAC representatives: Scarlet Yum and Petra d’Entremont

Past President: Mike Brooks

Guests:

Kerry Walsh

Judy Payne

Diane Brooks

John Mikitika

Joanne Mikitka

Principal: Joe Grewal

Vice Principal: Joan O’Leary

Regrets: Don Mellings

**2. Approval of April Minutes 6:12**

April minuteswere reviewed and approved by all.

**3. Principal’s Report 6:15-6:45**

**• School Planning Plan 2013 - 2015**

-Mission Statement

-School Goals

**• Enrolment & School Organization 2013 – 2014**

-enrolment looking pretty steady and not too much change from this year. 15-16 divisions.

**• Parent Appreciation Morning – May 24th – 8:00 – 9:00 am**

**• Parking Lot Update**

Looking at options to reduce congestion at morning and afternoon pickup

**• Multi-Cultural Week – April 29th – May 3rd**

- Monday April 29th World Bread – Thanks LEPAC  
 - Tuesday, April 30th Aboriginal Day

- Wednesday, May 1st ELL Potluck Luncheon

- Thursday, May 2nd Ballet Performance and focus on French history & songs

- Friday, May 3rd Multi-Cultural Assembly

- Artist Tonya Warren working with all classes – Multicultural Theme – Thanks again LEPAC

**• Extra-Curricular Activities**

- Golf, Curling and Tennis – May 21-24th & June 3/4th

- Earth Week activities led by the Green Team – Litterless Lunch, etc.

**Important Dates**

Thu. May 16th 9:00 - 11:30 am Bike Roadeo

Fri. May 17th 11:15 am Staff Appreciation Luncheon

Mon May 21st Victoria Day Holiday

May 21st-24th Curling or Tennis in PE Classes

Fri May 24th 8:00 am Parent Appreciation Morning & Fun Lunch Day

Tue. May 28th Peninsula Streams at Lochside for grade 3 classes

May 29 - 31st Grade 5 Camp Thunderbird / Grade 4 Camp Lochside

June 3 - 4th Golf in PE Classes

Tue. June 4th 3:00-4:30 Staff Meeting

Wed. June 5th Science Venture @ Lochside – Thanks to LEPAC for sponsoring!!!

Thu. June 13th District Track meet at UVic

Thu. Jun 20th 9:00 – 11:05 am Fun Day K-5

12:15 pm Talent Show

Fri. Jun 21st 12:15 pm Talent Show

5:00 - 8:00 pm LEPAC Year End BBQ

Tue. Jun 25th 10:00 am Service Assembly

Wed Jun 26th 11:00 am Grade 5 Farewell Luncheon

12:30-2:00 Intermediate Swim at Commonwealth Place

Thu. Jun 27th 9:00 am Final Assembly & Last day of school for students

**4. Reports 6:45-7:20**

**a)President**

Thank you to parent volunteers and PAC executives over past year.

**b)Treasurer:** Mike B. presenting for Don.

-$12k budgeted for revenue, actually have received $18k+.

-Expenses: $33k budgeted, $12k spent to date.

-Savings: $44k in chequing acct., $500+ in gaming account, $40k in short-term investments. -Ideas for PAC funds: New T-shirts, new website design, electronic sign for the outside of school, courtyard design.

**c)Volunteer Coordinator:** Great year, parents have been very eager to help.

**d)Healthy Schools Coordinator:**

**-**TC Kids run was a success. Registering for iWalk week next year.

-Bike racks are too full, may need another rack added to budget for next year.

**e)COPAC Rep:**

**-**Scarlet attended May meeting. They are looking for the position of secretary to be filled. Petra attended technology committee and school planning committee. Petra requested that tablets be considered for classrooms for next year.

-Scarlet reported that Teacher Appreciation Week is going well but still require more entrees.

**5. General Business 7:20-7:46**

**a)Election of Executives for 2013/2014**

The current nominees are as follows:

President: Rachel Calder

Vice-President: Judy Payne

Past President: Mike Brooks

Secretary: Robbyn Brodie

Treasurer: Don Mellings

Volunteer Coordinator: Mary Brookes

Healthy Schools Coordinator: Heather Caul

COPAC: Kerry Walsh

Nominees were reviewed and each was elected for their post; the new executive was reviewed and approved by all in attendance.

**b) End of Year “First Day of Summer” Barbeque** Friday June 21st, 5-8pm. Terry is in charge of meal planning: beef and veggie burgers. Meal by donation, bubble wands and ice cream for a nominal charge. Races for the children, by grade. Stephanie has organized bouncy obstacle course. Heather to run tattoo booth. Judy and Stephanie will try to organize a school band to provide music.

**c) Volume:** The volume of music at many events is often too loud for many children. Robbyn will bring sound level meter to June 21st event to monitor sound levels.

Next LEPAC meeting June 19th, 6:30 in staffroom.

Meeting adjourned at 7:46pm.