**LEPAC Annual General Meeting 2012/2013**

**May 16, 2012 MINUTES**

**LEPAC Executive Attendees:**

Presidents: Mike Brooks and Rachel Calder

Vice Presidents: Stephanie Kalabric and Dianne Brooks

Treasurer: Don Mellings

Secretary: Marlena Monteiro

Volunteer Coordinator: Mary Brookes

COPACS Co-Representative(s): Scarlet Yum

Healthy Schools Coordinator: Jeff Thom (regrets)

Past President: Jen Wilson

**Guests:**

Principle Joe Grewal, Vice President Donna Collett, Terry W, Robbyn B, Mark C, Kathryn W, Heather C, Marie G, Alicia P.

**I. Welcome**

Everyone was welcomed by Mike at 3:00pm

**II. Approval of April Minutes**

-April minutes were distributed, reviewed, and discussed

- **MOTION:** Mary B, motioned to approve the February Minutes, seconded by Mark C, voted and all in favor. Motion Carried.

**III. Reports**

A. Principles Report

a) Thank you's

-Staff Appreciation Week had positive feedback.

-Book Fair sold $7037.00. $656.60 (10%) of books went back into the school.

-Popcorn Day and Fun Lunch.

b) School Organization and Staffing

-2012-2013 Organization. There will be 15 or 16 Divisions, about 366 students. If there is 16 Divisions another class room will be needed and staff.

-Staff Layoffs. Staff under 10.5 years get layed off and get positions June 4

-Parent input-student placement forms can be found at front office.

c) kindergarten Orientation

-May 9th, terrific turn out

-60 New kindergarten students

d) Camp Thunderbird-Grade 5 Students

-May 30, 31 and June 1st.

-Adult Supervision

e) Cops for Cancer

-Police liaison Officer Jane Sawyer, will come in fall (Sept-Oct 2012) and involve students with fund raising.

-Get input from Parents for fund raising and have prizes. This would be connecting with Terry Fox run and Supported by the PAC.

f) Natural Playground (Outdoor Learning Area)

-Being Built Outside sun space area, and add future Nature area to it in future.

-1000-1200 to finish it.

-Looking into Early learning Budget funding to see if money is available

B. President’s Report

Mike B expressed how impressed he was with how everyone came together to pull off the Teacher Appreciation Week, especially with such short notice. Treats were brought to meeting, Monday cookies, Tuesday Flowers, Wednesday Apples, Thursday Smarties, Friday was the Luncheon.

C. Treasurer’s Report

Projected Revenue was $11,745; Projected Expenses are $14 090. Balance remaining from 2011-12 is $30,171.34. Projected balance at end of 2012, $427826.34. Actual Revenue for 2011-12 is $62,834.54. Actual expenses are at $8778.29

**IV. General Business**

A. Election of Executive for 2012/2013

-President: Rachel Calder

-Vice President: Stephanie Kalabric

-Treasure: Don Mellings

-Secretary: Robynn Brodie

-Volunteer Coordinator: Mary Brookes

-COPACS Co-Representative(s): Kathryn Watson

-Healthy Schools Coordinator: Heather Caul

All were voted in with 100% support.

B. Courtyard Report/Proposal and funding

The committee has solicited input from parents on an ad hoc basis and has consulted with past Lepac executive, administration, teachers, Mr. Organic, and the Horticultural; Center of the pacific regarding the needs and uses for the courtyard. Through the above consultations the following key points on consensus have been identified:  
-Needs to be maintained, tidy and functional.

-Students need specific areas to tend and to learn how plants grow.

-Teachers need an area for their classes to congregate efficiently

-clearer and more effective space designations

The goal is to find a long term solution for this green space that maximizes use by students and classroom and minimizes the need for maintenance by staff, students and parents.

1. Spending Votes

-Outdoor Learning Area $1200; All in Favour.

-Student reading assistant software $1000; All in Favor. Letter to be written by PAC and sent to district .

-2 Smaller soccer nets in far field $1300. Talk to District about what we are allowed to do with the old nets.

-Earthquake kits restocking, buy in bulk, some this year, some next year $1174. Blankets, rain poncho, glow stick, water, gronola bars. $500 is already allocated and $800 will be annually covered by PAC. All in Favor. Need to find out when our school was seismic tested last.

-Digital Walky Talky$750 (pay for half). All in favor.

-Projectors for every Class (two more)$2000. All in favor.

D. Review of Events

-Bike Rodeo, lots of volunteers were available

-Garage Sale. Rachel Calder will be coordinating, tables should be set up on Friday and ready for Saturday morning. A few extra volunteers are needed to assist and staff the bake sale table. Proceeds from the bake sale will be designed to the Joy Paquin Scholarship fund.

-Courtyard Clean up-tentatively scheduled for May 30

-Volunteer Appreciation-June 8th 5-9pm at Mary's house, approximately 80 volunteers in addition to Donna, Joe, & Kitlin, no children of spouses due to space limitations.

-BBQ-Scarlet and Michael to coordinate, invitation will be extended to teachers. Truck needed to pick up dunk tank, Mary volunteered her vehicle. Volunteers will be needed to supervise a variety of activity and game stations. Food and games by donation.

**V. President Mike adjourned the meeting at 4:37 pm.**

Next meeting is June 20th 2012