

MINUTES

LEPAC General Meeting
Lochside Elementary Parents Advisory Committee

September 15, 2010

LEPAC Executive Attendees:

President: Jen Wilson
Vice-President: Alix Kibble
Treasurer: Don Mellings
Past-Treasurer: Danielle Cooper
Secretary: Carmen W.
Healthy Schools Coordinator: Deborah McLellan
(Co-)Volunteer Coordinator: Kathryn Watson

Regrets:
COPACS Co-Representative: Vacant

LEPAC Attendees: Jennifer V., Angela G.

Guests:

Principal Don MacDonald, Principal to-be Joe Grewal

I. Welcome

Everyone was welcomed by Jen at 6:35pm.

II. Approval of June 16, 2010 Minutes

- Minutes distributed for review and discussion.
- **MOTION:** Alix motioned to Approve Minutes, Seconded by Danielle, voted and all in favour.
Motion Carried.

III. Reports

A. President Report

- Year-End BBQ – Last June’s BBQ raised \$1709.68. We look forward to planning the 2011 Year End event!
- Welcome Back Morning – was very well attended. Starbucks provided coffee. A special thanks to all who provided baking.

B. Treasurer Report

- Budget report distributed for review and discussion.

IV. General Business

A. Treasurer Position

- The position of Treasurer was made vacant by resignation and a request was sent to LEPAC parents seeking a volunteer. Parent Don Mellings has been appointed to fill the position.

B. Banking Changes

- **Motion:** Carmen motioned "to remove Myron Roth (Past past treasurer) as signing authority and add Jen Wilson (President), and Don Mellings (Treasurer)."
- Seconded by Alix. Voted in Favour. Motion Carried.
- Danielle Cooper (Past Treasurer) and Kathryn Watson will continue with signing authority.

C. Executive and COPACs Positions

- Volunteer Coordinator – Due to a resignation, Kathryn has been appointed Volunteer Coordinator. A Co-Volunteer Coordinator is being sought.
- COPACS role in the District was described.
- COPACS meeting scheduled for October 7, 2010 to form COPACS for 2010/11. LEPAC does not currently have COPACS representation. Will continue seeking volunteer(s).

D. Upcoming Events

- BBQ moved to September 23rd
- Terry Fox Run at 10:30am on September 30
- Movie Night – November 5, 2010, Movie TBD
- Hot Lunch – forms to go out next week. First date Friday, October 29, 2010
- Spirit Wear forms – forms will be forthcoming.
- Scholastic Book Fair Dates – November 18, 19, 22.

V. Principal Report – September 15, 2010

School Successes

- School Start-Up
- Kindergarten
- Strong Start

Information Items

- IEP Meetings - TBA
- Family BBQ - Thursday September 23
 - LEPAC will put up posters, Lori to send out email on September 20
- Photo Day - Friday September 24
- NID – Monday September 27
- Bruce S. – Tuesday September 28
- Terry Fox Run – Thursday September 30
- Class Profiles – TBA
- Walk to School – October 13
- Policy 1100 – TBA
- WITS – TBA
- Grade 4/5 Fire Hall Visit - TBA

Discussion Items

School Organization 2010-11 enrollment, class size and composition

- Gr. K – 22, 22, 21; Gr. 1 – 23, 24; Gr. ½ - 11 are Gr.1 & 10 are Gr. 2; Gr. 2 – 22,22; Gr.3 – 21, 22, 20; Gr. 4/5 – 28, 28, 28, 29
- Total enrollment is 352

District Appeal Process

- Step 1 – discuss concerns with teacher. If not resolved can:
- Step 2 – discuss concerns with Principal. If not resolved can:
- Step 3 – Complete an appeal form for the Assistant Superintendent. Then:
- Step 4 – Can appeal to Superintendent. Then:
- Step 5 – Can appeal to Board of Trustees. Then:
- Step 6 – Can appeal to Minister of Education.

NID and follow-up – Sept 27 & 28

- Restitution and Resolution refresher

Family Barbeque

- Expect 400-500 parents and children.

COPACS

- COPACS meeting to determine Oct. 7

School Planning Council

- Parent representation on School Planning council needs to be elected at October LEPAC meeting.
- Will primarily be a review for 2010/11.

Field Trips

- LEPAC contributed \$4000.00 for 2009/10.
- Due to budget cuts the school funding for field trips is about \$80/class.
- Parents will be asked to pay for some field trips in 2010/11.

Tech Plan

- School tech team has developed a draft plan that outlines grade-level learning standards.

Playground

- Playground committee is being established

VI. New Business

A. Parking lot patrol

- Traffic problems in main parking lot.
- Lochside newsletter will make suggestions
- Parents are interested in volunteering to help control traffic.

VII. President Jen adjourned the meeting at 8:00 pm

Next meeting - Wednesday, October 20, 2010 from 6:30 to 8pm with guest speaker (& Lochside parent) Dr. Cale Copeland regarding family chiropractic care.