

Draft - MINUTES

LEPAC General Meeting
Lochside Elementary Parents Advisory Committee

March 16, 2011

LEPAC Executive Attendees:

Vice President: Mark Creswick
Secretary: Carmen W.
Treasurer: Don Mellings

Regrets:

President: Jen Wilson
Healthy Schools Coordinator Deborah McLellan
Volunteer Coordinator: Kathryn Watson
Past-Treasurer: Danielle Cooper

COPACS Co-Representative(s): Vacant

Guests:

Principal Joe Grewal, Vice-Principal Donna Collett

I. Welcome

Everyone was welcomed by Mark at 6:31pm.

II. Approval of February Minutes

- Minutes were provided, reviewed, and discussed
- **MOTION:** Don motioned to approve the February Minutes, Seconded by Carmen, voted and all in favour. Motion Carried.

III. Reports

A. Vice-President Report

- **Playground Update:** Three of the four pieces for the playground are at the district office awaiting installation. Fourth piece is believed to have been shipped.
- **Fun Fair:** The March 4th Fun Fair was a success. Over \$6000 raised for the playground.

B. Treasurer Report

- Funds available for playground items, shipping, and installation.

IV. General Business

A. Constitution

1. Playground Maintenance Budget

- Facilities staff at SD63 would like a requirement within our constitution that states "2% of our yearly revenue to be put into a playground maintenance fund to a maximum of \$1,000."

- This will help to defray any costs associated with cut or broken ropes, repainting, etc.
- TABLED due to low attendance.

2. Section V. 4 Vacancy on the Executive

- Currently says "If any officer resigns during a term of office or if any office is not filled at the time of elections, the executive may appoint a voting member of LEPAC to fill the vacancy until elections at the next General Meeting"
- The recommendation is made to insert the word "Annual" prior to "General Meeting" to more accurately reflect what is meant in the statement.
- TABLED due to low attendance.

B. Upcoming Events

1. Half-price book fair – May 11 – 13.

- ACT: LEPAC to confirm that community use will be unable to use facility on Wed. night
- Book cases will need to be moved for Fri. morning assembly.

2. Amazing Race – May 14.

- Volunteers needed

3. Garage Sale – May 7.

- ACT: LEPAC to provide Joe with number of tables needed.

C. Water Safety

- Awaiting results
- ACT: Joe to provide results as they arrive.

D. Foster Child

- LEPAC usually requests coin donations for our Foster child in February but due to Fun Fair that was not done this year.
- Autism awareness is being held in April and general consensus is that parents have been asked for too many donations if we added Foster Child.
- Don indicated that there is flexibility in the budget to pay this year without asking parents.
- Perhaps a 'donation' box at Book Fair, Amazing Race, or Garage Sale?

E. Morning Watch

- Question was raised as to it's effectiveness. Many volunteer hours are 'wasted' trying to track down students whose parents drop them at school. Could those volunteer hours be better used elsewhere?
- For children who walk/ride on their own, Morning Watch is what allows for the children to have independence without parents worrying all day. However it is estimated only 20-30 children are not dropped off.
- Perhaps Parents could sign-up and only those who sign-up are followed-up with.
- Would the ability for parents to email absentees be possible?
- ACT: LEPAC Executive to further discuss and look into email possibility.

V. Principal Report – February 23, 2011

March Report Cards

- The process for the March reporting period will be complete by March 18th
- Reports are only a snapshot of student progress and designed to go hand-in hand with parent-teacher or three-way conferences and classroom Open Houses

Grade 5 Transition to Royal Oak Middle School

- April 20th LEPAC meeting – ROMS Principal Peter Westhaver will visit Lochside
- April – May – Special needs students visit ROMS for orientation
- Early May – ROMS Counsellors here to talk with Grade 5 teachers
- May 13th Grade 5 students visit ROMS

District Enrolment Projections

- Lochside Elementary's enrolment in 2011-2012 should be similar to this year
- We will likely have 15 divisions (same as this year)
- Enrolment Projections 2009-2015 sheet is available from Lochside Administration

Drumming with Milton Randall – March 16th

- All students had an opportunity to learn drumming with Milton Randall today
- Grade 4/5 students performed during the assembly at the end of the day
- It was an amazing experience for all of our staff and students

Autism Awareness Week – April 11th – 15th

- Designed to raise awareness about children with autism
- Start with an assembly on Monday morning April 11th
- Variety of fundraising events including a raffle for a Canucks' jersey, a guessing jar, etc.
- Autism Community Training will issue tax receipts for donations over \$10
- University team here to allow students to test facial recognition software

Extra-Curricular

Basketball Jamboree – March 11th at Claremont, Over 50 students participated in the jamboree

Swim Meet – March 16th at Commonwealth Place Pool, 10 students participated at the swim meet

Cross-Country – will start after spring break

- April 13th @ Beaver Lake
- April 20th @ Centennial Park
- April 27th @ Centennial Park

Shaw Ocean Discovery Centre Presentations – “Orcas”

Friday March 18th 12:10-1:00 pm Kindergarten – grade 2
1:35 – 2:15 pm Grades 3 - 5

VI. Discussion Items

A. None

VII. Vice-President Mark adjourned the meeting at 7:24 pm

Next meeting - Wednesday, April 20, 2011 from 6:30 to 8pm.