

MINUTES

LEPAC General Meeting
Lochside Elementary Parents Advisory Committee

February 25, 2011

LEPAC Executive Attendees:

President:	Jen Wilson
Secretary:	Carmen W.
Volunteer Coordinator:	Kathryn Watson
Treasurer:	Don Mellings
Past-Treasurer:	Danielle Cooper

Regrets:

Healthy Schools Coordinator	Deborah McLellan
Vice President:	Mark Creswick

COPACS Co-Representative(s): Vacant

Guests:

Principal Joe Grewal, Vice-Principal Donna Collett

I. Welcome

Everyone was welcomed by Jen at 3:00pm.

II. Approval of January Minutes

- **MOTION:** Don made a motion to approve the January Minutes, Seconded by Jen, voted and all in favour. Motion Carried.

III. Reports

A. President Report

- **Playground Update:** LEPAC has received approval from the district to install 4 pieces of playground equipment and move the drum roller to between two existing pieces of equipment. It is anticipated installation will take place during Spring Break.
- **Fun Fair:** The fun Fair will be held March 4, 2011 from 5:30 – 8:30pm. There will be many activities, games, and food for families and friends.

B. Treasurer Report

- Don provided an update to the LEPAC budget.

IV. General Business

A. Locking doors after school starts

- Concerns have been raised by parents about strangers walking into the school, other schools lock doors during classroom hours.
- May give false sense of security.
- Will be discussed at March staff meeting.

B. Late arrivals

- Parents leave messages on morning watch indicating the child will be late. Morning watch notes the child will be late on attendance sheets but there is no follow-up done.
- Further discussion will be held between Administration and Morning Watch Coordinator.

C. Constitution

1. Playground Maintenance Budget

- Facilities staff at SD63 would like a requirement within our constitution that states "2% of our yearly revenue to be put into a playground maintenance fund to a maximum of \$1,000."
- This will help to defray any costs associated with cut or broken ropes, repainting, etc.
- TABLED due to low attendance.

2. Section V. 4 Vacancy on the Executive

- Currently says "If any officer resigns during a term of office or if any office is not filled at the time of elections, the executive may appoint a voting member of LEPAC to fill the vacancy until elections at the next General Meeting"
- The recommendation is made to insert the word "Annual" prior to "General Meeting" to more accurately reflect what is meant in the statement.
- TABLED due to low attendance.
- **ACT:** Joe will check with the district regarding: How often is the water tested? At what time of the day is the water tested? Are all taps checked including those in the 'old wing'?
- All students and staff are reminded to flush water for 90 seconds every morning.

D. Water Safety

- Joe reported the district tested the school drinking water early in the morning (before taps had been run) and are awaiting the results.

V. Principal Report – February 23, 2011

Kindergarten Registration Update – We've had a very good response this year with our early Kindergarten registration period. There are a total of 50 students registered up to this point in time. After our district meeting in April we will likely end up with a few more registrants. This means that we are likely going to have at least three kindergarten classes in September 2011.

FSA Testing – Almost all of our students in grade four wrote this year’s Foundation Skills Assessments with only one or two of them not writing for various reasons. We should have the test booklets back and be able to send them home with the student report cards during the week of March 14-18th.

District Budget 2011 – 2012 – It looks like we are going to be down another 169 students that will put additional budget pressures of \$1.9million dollars for the next school year. Please see the attached budget handout from the district for more detail.

Parking Lot – The parking lot continues to be a source of frustration for the parents as well as staff at Lochside Elementary. A note was sent home to all households suggesting some ways in which we can help to rectify the situation. We will be promoting Walking Wheeling Wednesday at the school to encourage more students to either walk or ride to school in order to reduce the number of cars coming into our parking lot.

Grade 5 Transition –

Royal Oak Middle School Open house for parents – 7:00 – 8:15pm Monday, Feb. 21st

Grade five students visit to ROMS – 9:15 – 11:30am Wednesday May 4 *date may change

Friday Feb. 18th Professional Development Day – Teachers were involved in a variety of professional development activities including attending a workshop for kindergarten teachers at Cordova Bay, attending a poetry workshop, working and planning collaboratively with colleagues.

Reporting: Some teachers will be conferencing on the early dismissal on Thursday, March 3rd while others will be busy writing their reports and conferencing on a different day. Report cards will be sent home during the week of March 14 – 18th.

Pink Shirt – Anti-Bullying – Students in Sherry Seabrooke’s class were able to go around to each class to raise awareness, promote Pink Shirt Day and help to reinforce our beliefs about bullying.

VI. Discussion Items

A. None

VII. President Jen adjourned the meeting at 4:15 pm

Next meeting - Wednesday, March 16, 2011 from 6:30 to 8pm.