

Draft - MINUTES

LEPAC General Meeting
Lochside Elementary Parents Advisory Counsel

January 20, 2010

Attendees:

Alix Kibble, Marissa Day, Carmen W., Don Mellings, Principal Don MacDonald, Vice-Principal Donna Collet, Barb Lund, Carmen W., Julie Sousa, Angie Zemanek, Danielle Cooper, Jennifer Wilson, Mark Creswick, Mark & Jody Johnston

Regrets: Kathryn Watson, Deborah McLellan

I. Welcome

Everyone was welcomed by Alix and Marissa at 6:31pm.

II. Minutes

Minutes of November 2009 meeting were reviewed and approval was moved by Carmen and seconded by Danielle. Motion Carried.

III. Guest Speaker – Haiti Fundraising – Shelterbox.ca

- Introduction by Julie Sousa of Anne and Don of the Rotary Club
- Shelterbox.ca/video.html
- Trained group of Rotarian volunteers who deliver the boxes – have been trained and been to many deployments
- Cost per box delivered by trained personnel is \$1000.00
- Cannot guarantee exactly where the box will go however Canada has committed 1,000 boxes – until Feb. 12/10.
- Every box is trackable so you can follow where box is going and can show the students exactly where/how the box is going. The box is also named/tagged saying where the box came from (i.e. Lochside School).
- The shelterboxes includes tents that provide cover for minimum 6 months but has been used in Kenya in over 4 years.
- Tax receipts are issued for any donation over \$20.

IV. General Business

A. General Business

Item	Description
Haitian Aid Discussion	<ul style="list-style-type: none">▪ Don – have a number of teachers asking what are we doing for Haiti. Shelterboxes is perfect thing because teachers can actually see it. He will have an assembly on Friday to show the kids the boxes.▪ The shelterboxes are a tangible item that children/students can understand – better than just giving money to a country that has no infrastructure and way to spend the money

	<ul style="list-style-type: none"> ▪ A joint notice will be sent home between school/PAC with objective of raising \$1000.00 (one shelter box) ▪ Some discussion over the fact that Lochside has a commitment to a certain number of charities and has turned down a number of charitable requests recently – there may be questions about now accepting a request and supporting Haiti. All in attendance agreed that Haiti is an immediate emergency – that has been unforeseen – extenuating circumstances. ▪ Typically this time of year the school accepts donations to the food bank which may conflict with Haiti donations. At Christmas, LEPAC donated \$473 to food bank and the Blankets and Bounty program donated non-perishable food. LEPAC/School can publish details on how food bank was given donations in December (rather than February).
<p>Constitution Changes (COPACs)</p>	<p>Discussion re:</p> <ul style="list-style-type: none"> - switching COPACs position from executive voting to executive non-voting position - switching Healthy School Coordinator from executive non-voting to voting position. - all in attendance support - will be voted on next month
<p>COPACs Report</p>	<ul style="list-style-type: none"> ▪ SD63 has a commitment to have full-day kindergarten 2/3 implemented in fall 2010, fully implemented 2011. ▪ 6-year completion report = 64% but it included inaccurate information so is actually = 84% ▪ School Planning Council – 3 year cycle, this year is the South Zone cycle which includes Lochside ▪ External policies – school funding, etc. – parents can review and provide input ▪ \$2.9 million budget shortfall for 2010/11 (shortfall was 3.6 million for 2009/10) ▪ Van. Island. School Trustees – sustaining public education ▪ Early Year Awards – nomination due by Feb. 1 ▪ Children book recycling – 1000 X 5 – books – can bring gently used books to the office. ▪ Friends for Life program at Royal Oak School – Feb. 9 – 6:30 – 9:30, ▪ Healthy Youth Today, Healthy Youth Tomorrow – Feb. 10-11. ▪
<p>Jersey Financing</p>	<p><u>Banner:</u></p> <ul style="list-style-type: none"> ▪ Partially ordered, more expensive than was budgeted (Cost is \$45/jersey) ▪ LEPAC executive recommends funding from Legacy Fund. ▪ Existing order of jerseys is being paid by \$1500 from 09/10 budget and \$500 from gift shop sales. ▪ Discussion on how at Track meet – every kid wants to be wearing a jersey.

	<ul style="list-style-type: none"> ▪ Don believes that 130 jerseys should cover all children participating in a sports event at any given time. ▪ Motion – Taking enough money from the legacy fund to cover the number of jersey’s necessary to provide for 1 jersey for child needed. ▪ All in attendance agree, will be voted on at February LEPAC general meeting.
Family Literacy Day	<ul style="list-style-type: none"> ▪ Reminder is Friday, January 29, 2010 8:40 – 9:15
Times Colonist Kids Fun Run Team	<ul style="list-style-type: none"> ▪ Lochside has registered as a team. ▪ Runners get a TC t-shirt with the NEW Lochside lizards logo on the back.
LEPAC Website	<ul style="list-style-type: none"> ▪ LEPAC has been paying for webhosting – current web will expire Feb. 1 ▪ \$150 for 3 years. ▪ Recommendation is too use Moodle – an open source – that is used by the school district. It is free and can use the district help desk to help you. ▪ Email addresses would need to change. Can be resolved by including new email addresses in LEPAC newsletter.. ▪ To be determined by LEPAC Executive

B. Reports

Item	Description
Holiday Gift Shop	On behalf of the Lochside Community, LEPAC would like to recognize Anne Pappas for the AMAZING job she did in organizing the Holiday Gift shop, which was a huge success this year. Our students had a wonderful time selecting gifts for their family and friends. A total of \$946 was raised with 50% of that going to the Mustard Seed Food Bank. Thank You Anne!
Thrifty’s Smile Cards	Thanks to all of the Lochside families who have been using their Thrifty’s Smile Cards to purchase their groceries, we are now just \$600 shy of our \$3000 goal. Keep using those cards as the Sunspace anxiously awaits its “facelift”.
Newsletter	LEPAC’s newsletter has been updated to include a graphic of our new banner! We are still in the process of trying to distribute our monthly publication by email. Some classes did receive their copy of January’s edition electronically. Our goal is to go paperless next month so be sure to check your e-mails! Julie Sousa has joined the newsletter production team as our “Editor”. Thank you so much to Julie for her hard work and patience! - In January – only printed 100 newsletters – usually 300. - One way to ensure that people are receiving the newsletters is

	to include a 'hidden word' and then have a contest to see how many families in each class found the 'hidden word' (used by Keating school).
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VI. Principal Report: Jan. 20/10

A. School Successes

- Gift store – phenomenal success!
- Ready Set Learn – 30 families, 47 kids. – strong turnout.
- Strong Start – huge booming success. Average 30 kids.
- School Web page – Thanks to Donna and Wendi.
- Technology – school has many projectors available to hook-up with internet for turning.

B. Information Items

- SPC mtg. Jan 21
- FSA's Jan. 25-29
- Hot Lunch Jan. 22
- Performance Jan 27 1:00 PM – Arthur's Court
- Family Literacy Day Jan 29
- KG registration Feb. 1-5, in-catchment or out-district/out-catchment who have a sibling in the school.
- district SPC Feb. 3 4-5:30
- popcorn Feb. 5
- Artist In Residence Feb. 8- Mar. 4
- LEPAC Mtg. Feb. 17
- NID Feb. 19 (Lochside district host)
- ESL Luncheon Feb. 25
- Hot Lunch Feb. 26
- Elementary Swim Meet Mar. 3
- Basketball Jamboree Mar. 5
- Spring Break Mar. 8-12
- SPC – staff/parent meeting – Mar. 15
- Juvenile Diabetes fundraiser – March 22-26
- Early Dismissal Mar. 24
- WITS Mar. 25
- Family Dance Mar. 26
- Reports go home Mar. 29-Apr. 1
- Easter Weekend April 2-5
- conflict resolution Apr. 1
- Movie Nite April 9

C. Discussion Items

- **Artist in Residence**
 - February 8 – March 4

- Nancy Alexander, retired Lochside teacher, talented potter, every child will get 4, 45 minute sessions.
- **Full Day Kindergarten at Lochside 2010-2011**
 - Lochside was 1 of 5 - SD63 schools chosen for full day kindergarten (Deep Cove, Keating, Prospect Lake will only have ½ day in 2010 as provincial government funding only provided for 240 seats)
 - Registration will very clearly follow board-policy.
 - In-catchment
 - Out-of-catchment with-siblings come to this school
 - Out-of-catchment no-siblings
 - Out-of-district
 - Kindergarten will continue to focus on socialization, learn through play, will not be an attempt to "learn 3-digit division".
 - Classroom sizes are as follows:
 - K-max of 19
 - 1-3 – (21 to 24)
 - "If you have a sibling at the school you can be confident that you will be accepted."
 - District will determine where the 'cut-off' registration is.
 - Schools will be all full-day or all half-day.
 - Number of classes will be determined - by district - mid to end April
 - Feb. 1 – 5 – is not first come first serve- just register during the week
 - Jan.26 – 7pm at DRC- Assistant Superintendent Marleen will have kindergarten information session. All parents are welcome.
- **Wendi Donaldson**
 - Wendi is taking a 1-year leave of absence, beginning Feb. 8.
- **Don**
 - Surgery - March 31 – will be off for minimum of 2 weeks after. Donna will be assuming the Principal position during this time and will be working on the School Plan.

VII. New Business

A. No New Business

VIII. Co-President Alix adjourned the meeting at 8:25 pm

Next meeting - Wednesday, February 17, 2010 from 6:30 to 8pm.
Child care will be available.