



**Lochside Elementary Parents Advisory Council (LEPAC)
Minutes
1145 Royal Oak Drive**

November 14, 2023

Present:

Co-Presidents: Eva Castelsky, Anya Rodenburgh Yang
Secretary: Kelsey Norlund
COPAC Representative: vacant
Members at Large: Kaylee Szakacs, Megan Madsen

Volunteer Coordinator: Krista Henzie
Treasurer: Melissa Joyce
Wellness & Digital Safety: Michelle Birtwell
Principal: Helena Takhar
Vice Principal: Leila Sinclair-Wise

Regrets:

Members at Large: Amy Wang

Vice President: Priyanka Gupta

Call to Order: 6:35pm

Welcome, Introduction & Thank You

Approval of October 2023 Minutes

Moved – Kaylee
Seconded – Mellissa

Correspondence

- None

Administration Report

November 2023

CALENDAR

November:

19 - Night of Lights (LEPAC) 6:00-9:30pm @ Hillside Mall
20 - Professional Development Day (Non-Instructional)
23 - LEPAC Board Game Night



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28 - Grade 3 Story Maker session
 29 - Early Dismissal @ 1:48pm
 30 - Grade 3 Story Maker session

December:

01 - Soccer Jamboree at Claremont
 04 - Report card drafts due this week
 05 - Gr. 3 Story Studio
 07 - Gr 3 Story Studio
 07 & 08 - Holiday Book Fair
 14 - Gr. 4/5 dress rehearsal
 15 - Gr. 4/5 Winter Concert
 18 - Report Cards go home this week
 22- Last day of school

Information Items:

Remembrance Day Assembly	<ul style="list-style-type: none"> ● Lovely honouring of our veterans. ● We had two Indigenous Drummers commence our ceremony followed by student Territorial Acknowledgments. ● Students did an excellent job singing O’Canada in English and French ● Three classroom performances and the Choir sang ● Link to our tribute of student artwork, reflections and wreaths made throughout the week.
Celebrations around the World	<ul style="list-style-type: none"> ● Celebrating Diwali ● Celebrating Day of the Dead ● Cultural board that celebrates students voice and what they want to share about their culture. ● All of the above supports our school goal around fostering student diversity & identity



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Feeding Futures	<ul style="list-style-type: none"> ● Sylvia Stevens & Joanne Frappell are staffed to support this program ● Providing a healthy snack and lunch to 46 students ● District is looking into a vendor to support the food prep ● Currently, the program will be serviced out of the LEPAC Kitchen. The kitchen cupboards allotted to this program are clearly marked. ● Food for forgotten lunch program will be separate and will continue to serve students who have forgotten their lunch.
Indoor Soccer	<ul style="list-style-type: none"> ● What: Jamboree ● Where: Claremont ● When: December 01 in the afternoon ● How: Parent drivers
Grade 4/5 Camp	<ul style="list-style-type: none"> ● Camp Imodene ● May 22
Welcome Pole	<ul style="list-style-type: none"> ● Bear Horne has started working on our Welcome Pole ● It will be about 7' tall and will be installed outside the front doors ● Carving of a Human wearing a blanket with a Raven on their shoulder ● Will be an Artist in Residence in the Spring at our school, and will be here in the foyer 2-3X/week ● Installation of the pole in June
Swim Club	<ul style="list-style-type: none"> ● Started last Wednesday ● At Commonwealth Pool from 3:15-4:00pm ● 30 participants
Reporting Order	<ul style="list-style-type: none"> ● Report Cards will look a little different this year ● The Entry paragraph will be smaller as most “work habit” skills will be assessed in the Career Education subject area.



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K-3

Areas of Study	1st Term Report Card/ Learning Update 1	2nd Term Report Card/ Learning Update 2	Final Report/ Summary of Learning
English Language Arts/Français Langue	✓	✓	✓
Mathematics	✓	✓	✓
Science	One or Both		✓
Social Studies	One or Both		✓
Physical and Health Education	✓	✓	✓
Second Language Instruction	One or Both		✓
English Language Learning (ELL)	✓	✓	✓
Arts Education	One or Both		✓
Career Education	One or Both		✓
Applied Design, Skills and Technologies	One or Both		✓

4-5

Areas of Study	1st Term Report Card/ Learning Update 1	2nd Term Report Card/ Learning Update 2	Final Report/ Summary of Learning
English Language Arts	✓	✓	✓
Français Langue (French Immersion Program)	✓	✓	✓
Mathematics	✓	✓	✓
Science	One or Both		✓
Social Studies	One or Both		✓
Physical and Health Education	✓	✓	✓
Second Language Instruction	One or Both		✓
English Language Learning (ELL)	✓	✓	✓
Arts Education	One or Both		✓
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Applied Design, Skills and Technologies	One or Both		✓



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Winter Concert	<p>Grade 4 & 5 students will be performing in December. <u>The Great Canadian Bake-Off</u></p> <p>Performance date is Friday, December 15 at 2:00pm, doors open at 1:40pm</p> <p>Grade K-3 will perform on January, 30 at 2:00pm with a 1:40pm loading time. Their theme is around Winter Animals</p>
Burn Off the Sugar Run	<p>Big Thank You to the PAC for supporting our students with a nutritious snack.</p> <p>The Next Run is on Dec. 20th - Jingle Bell Run</p>

President Report

- thank you to everyone helping with the fall Fundraisers
- Night of Lights - tickets available, happening November 19, Melissa will deliver tickets to school and students on Friday morning
- Card Project - wrapping up November 19, sales are slower than last year
- Purdy's fundraiser underway, wrapping up November 26 - volunteers will be needed to sort the order around December 1
- Halloween was a great event - good turnout, successful event
- Royals Game - another fun spirit-building event
- Games Night - tables to be ordered from the District, classes will set up on the day, food distribution on the stage
- December events: hampers / food drive (collection Dec 1 - 15; building hampers on Dec 18/19; cardboard gingerbread house from Costco), gingerbread folks for decorating foyer, holiday book shop (Dec 7 and 8; volunteers needed for all day Dec 7 and morning on Dec 8; book donations to be collected), wish tree (admin will prepare the lists; increase number of spots for Walmart gift cards)

Treasurer

- Halloween ~\$1900
- Royals ~\$1800
- Coupon Book ~\$3900, only 24 books not returned
- ~\$30,000 in bank account
- vote to add the whole school book club (\$3200; The Wild Robot, one book per family; STEM maker fair where kids can make robots; school movie night) and the Welcome Pole(\$1000)



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- both budget items PASSED
- LEPAC has purchased a Square - trialled at the Royals game, very successful

Volunteer Coordinator: Krista Henzie

- volunteer draw for September / October
- volunteer shout-outs in the newsletter
- class rep template letter
- Bottle drive and special event signs ordered
- volunteer call out to popcorn

Wellness & Digital Safety: Cam and Michelle Birtwell

-

COPACS Rep Report: rotating

- no attendance

Other Business

- drink sponsorship by Coca Cola for sporting events (soccer, basketball, swim meet)
- Spirit Wear - sample sizes requested
- Next Meeting: January 9, 2024

Meeting Adjourned: 7:45 pm