



**Lochside Elementary Parents Advisory Council (LEPAC)
Minutes
1145 Royal Oak Drive**

October 10, 2023

Present:

Co-Presidents: Eva Castelsky
Secretary: Kelsey Norlund
COPAC Representative: vacant
Members at Large: Kaylee Szakacs, Megan Madsen, Amy Wang
Volunteer Coordinator: Krista Henzie

Treasurer: Melissa Joyce
Wellness & Digital Safety: Michelle Birtwell
Principal: Helena Takhar
Vice Principal: Leila Sinclair-Wise
Guests: Andrea, Tera

Regrets:

Co-President: Anya Rodenburgh Yang

Vice President: Priyanka Gupta

Call to Order: 6:34pm

Welcome, Introduction & Thank Yous

- Eva welcomed everyone present to the meeting and gave a territorial acknowledgement
- Thank you for everyone's hard work at school start up and through September

Approval of September 2023 Minutes

Moved – Mellissa
Seconded – Eva

Correspondence

- None

Administration Report

October 2023

CALENDAR



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October:

- 10-25 - FSA Practice & Assessment weeks**
- 11 - Fire Drill**
- 19 - Science on the Run presentation**
- 19 - Great Canadian ShakeOut Earthquake Drill**
- 20 - Professional Development Day**
- 23-25 - Capital Bike Safety Program (Grade 4 & 5)**
- 26 - LEPAC Hallowe'en Fair**

November:

- 02 - Fire Drill**
- 07 - Photo Retake Day**
- 10 - Remembrance Day Assembly @ 10:00am**
- 13 - STAT**
- 19 - Night of Lights (LEPAC) 6:00-9:30pm @ Hillside Mall**
- 20 - Professional Development Day (Non-Instructional)**
- 23 - LEPAC Board Game Night**
- 28 - Grade 3 Story Maker session**
- 29 - Early Dismissal @ 1:48pm**
- 30 - Grade 3 Story Maker session**

Information Items:

Feeding Futures	News release Feed BC in K-12 Short Survey will be sent out to all Saanich School Families, similar to the Student Affordability Survey, to determine need
FSA	Practice week Oct 10-13 Assessment Week Oct 16-19 Make-Up Day for absent students Oct 25
Class Review & IEP Meetings	Class review meetings took place Sept 26/27 to determine classroom needs & strengths IEP meetings are happening now Oct 6- 17



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Swim Club	Back on this year! Yay Location - Common Wealth Pool Day: Wednesdays afterschool 3:15pm Session will run October - March District Swim Meet in March CommonWealth has a max of 30 students Students need to have swim level 5 - open to students in grade 3-5 Students will have access to lanes in the dive tank & lane pool Coaches: Helena, Leila, Stephanie Kenny & Madi Hardcastle
Soccer	Starting this term Grade 4 & 5 students Coaches: Chelsea Howells, Charles, Kovacs, Madi Hardcastle, Matt O'Connor/Pieter Koopmans, Leila
Literary Pumpkins	Poster



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**Addition to our
Beyond the Fence**

**Thank you to Jenni
Erickson's dad for
making this
beautiful mud
kitchen for our
Lizards to enjoy!**



**Burn Off the Sugar
Run**

November 1
Whole school run after Hallowe'en
Can PAC provide a healthy snack for this? oranges?

Winter Concert

It is happening.
More info to come next month - just in the process of finalizing dates and a few details

Parking Lot

Reminder to please not park in the staff parking stalls

Email from Community Member:
Hello



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	<p>I live around the corner on Rithetwood Dr and have noticed a lot of cars speeding up and down our road now that schools back in session.</p> <p>Rithetwood drive is a popular shortcut and drop off /pickup location, which I can understand, but the speed is an ongoing concern. There are no sidewalks on our street, several blind corners, and lots of neighbourhood kids who walk to and from school as well as a number of preschoolers who are out playing in the afternoons.</p> <p>I'm hoping it's possible for the school to add an announcement to the next parent newsletter asking parents to drive slowly on the side streets during pickup and drop off times.</p>
Thank You LEPAC	<p>Loving the fish tank 😊</p> <p>Mathletics subscription</p>

Feeding Futures:

- one option would be a breakfast program prepared on site and served for a morning snack around 9
 - would require substantial kitchen upgrades
 - off-site catering would also require a lot of facilities support
 - money would come from staffing (EA budget)
- need to determine how many families need food security support
 - district to prepare survey to identify families in need
 - need to determine culturally responsive foods, allergies, dietary restrictions
- schools are no longer able to distribute grocery gift cards

Clubs

- idea for a km running club

President Report

- coupon books - 123 sold
 - LEPAC gets \$12.95 per book
 - books need to be returned by parents who are not purchasing the book
 - staff feedback is that there is stress for families when students who are seeking a prize; prizes should be equitably distributed
 - books - only or oldest child rather than all
- Royals tickets are selling, information needs to be clear about how to order (i.e., does the HotLunch system need to be used?); 100 minimum tickets needs to be sold



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- Halloween event to be moved to October 26th (5 pm - 730 pm)
 - jars on the 23rd
 - literary pumpkins on the 25th
 - cupcake donations on the 26th
- Art Cards to be picked up Friday at 1 pm
- We need a calendar of events out to students

Treasurer

- revenues for many events are conservative
- Night of Lights tickets are available for sale - use Class Reps?
- Budget and financial statements presented

Approved - Michelle

Seconded - Kelsey

Volunteer Coordinator: Krista Henzie

- 5 class reps still needed
- Poinsettia fundraiser through Hilltop

Wellness & Digital Safety: Cam and Michelle Birtwell

- All digital devices on school wifi is filtered by SafeSearch
- Digital safety audit completed; all looks good
- Michell's soup packages as a possible low revenue fundraiser

COPACS Rep Report: rotating

- First meeting of the year was held September 14, 2023 at the Learning Centre in Saanichton

Trustee update from Kevin and Elsie

- budget planning can include parent input
- advocacy for public education funding for inflation
- parkland track grand opening

School district update

Feeding Futures

- school food programs (three year commitment) about \$800k intended to feed approx 20% of students



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- schools to receive a funding allocation and schools will develop a food program plan
- lessons from Affordability Fund, allocations used socio economic data but didn't differentiate enough. Will improve based on knowing how many families were served
- Feeding Futures is focussed on school based meal programs

Transportation Review

- new draft policy to consult more broadly
- Open House in each zone
- policy update over the winter and spring
- lowering the walk limit for elementary from 4 km to 2.5 km
- no separate provincial funding for transportation
- registration fee to encourage on time registration and minimize ghost riders

School Start Up

- all registered students placed
- strong TTOC list
- no uncertified teachers
- no vacancies
- FreshGrade - to be replaced by Bright Space; Parent Portal; meeting to introduce parents in November
- Framework for Enhancing Student Learning: 2022 Report available, 2023 to go to Board soon
- Accessibility: committee setting a draft plan, mechanisms to receive feedback including from students
- discussion around mental health and electronic usage/ addiction when technology used in class, is it a barrier?

- School Plans not completed in last three years
- plans under development and each school in transition; not simply a compliance documents
- principals can provide specific updates at a school level
- can expect engagement with PACs this fall

- PAC websites need to be independent and will not be linked through the school
- Cody is available to help PACs set up a new website

- PAC 101 with hope that 2-3 exec will attend; Oct 18; Bayside 630-830, video

- COPACS Committee Day representation

- renew BCCPAC membership
- does anyone want to go to BCCPAC November 17/18 in Richmond?



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Other Business

- Next Meeting: November 14, 2023

Meeting Adjourned: 8:15pm