



**Lochside Elementary Parents Advisory Council (LEPAC)
Minutes
1145 Royal Oak Drive**

April 17, 2019

Attendance:

Co-Presidents: Megan Mbao, Nicole Whitsitt
 Vice President: Kirsty Hooker
 Treasurer: Chad Linger
 Secretary: Heather Gale
 Heather School Coordinators: Jodi Holland
 COPAC Representative: Marissa Cameron, Reet Dangerfield
 Internet Safety Coordinator: Trish Jackson Mitchell
 Volunteer Coordinator: Amy Campbell
 Directors at Large: Liz Matthews
 Principal: Tom Vickers
 Vice Principal: Joan O'Leary
 Susan Taylor
 Erika Wall

Regrets:

Heather School Coordinators: Tina Lazaruk
 Directors at Large: Leanne Quon-Turpell

Guests:

Call to Order 6:35

Items to Discuss	Action Items
<p>Welcome, Introductions and Thank yous</p> <ul style="list-style-type: none"> • Fun Lunch – Kirsty, Susan and all that help, • Book Fair – Megan, Danielle and all the volunteers, • Popcorn Day – All the helpers, • Morning Watch - Caroline, • Nomination Committee – Kirsty, Megan & Nicole 	
<p>Correspondence</p> <ul style="list-style-type: none"> • None 	
<p>Approval of March 2019 Minutes Motioned – Trish Seconded – Marissa Approved Fix provincial gaming addiction from</p>	
<p>Admin Report: Tom Vickers, Joan O'Leary See Attached Report</p> <ul style="list-style-type: none"> • Appreciations: <ul style="list-style-type: none"> ○ Clothing order, fun lunch, staff helping cross country meet, all the staff doing the extras, big appreciation to staff for wanting to always learn and expand their knowledge • A person from provincial gaming addiction is coming in to talk to students • Child Care Funding 	



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- 3 proposed placements of portables if funding is successful

Reports/General Business

President's Report: Megan Mbao & Nicole Whitsitt

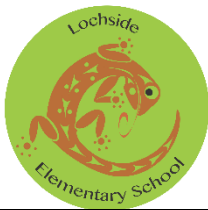
- Constitution Committee (Kirsty)
 - No changes this year
- Present nomination list (Kirsty)
 - Co-Presidents – Nicole Whitsitt, Megan Mbao
 - Vice President – Liz Matthews
 - Co-Secretaries – Heather Galey, Brian Farrell
 - Treasurer – Mei Wang
 - COPACS – Leanne Turple, Reet Dangerfield
 - Healthy Schools – Morgan Fankboner, Areli Hermanson
 - Co-Internet Safety – Trish Jackson Mitchell, Susan Taylor
 - Volunteer Coordinator – Amy Campbell
 - Member at Large – Chad Linger, Krista Henzie, Anya Yang
- Megan and Nicole BCCPAC AGM
 - Megan and Nicole to attend (May3-5)
 - Resolutions for AGM is online
 - Megan and Nicole will be presenting at AGM on online safety

Treasurer: Chad Linger

Budget Update April 2019

Overview:

1. Cash balance is healthy. Details are as follows:
 - a. Gift Cards - Country Grocer \$740.98
 - b. Petty Cash \$2,401.80
 - c. Gaming account \$6,495.92
 - d. General account \$38,326.50 (Cleared \$39,189.32 less o/s chq. of \$862.82)
2. Gaming Fund- Remaining Payments
 - i. Field Trip (\$6,330)
 - ii. Expected surplus to carry forward \$165.92
3. Fun Lunch Program - Total net proceeds received less expenses to date total \$18302.72
 - Expected remaining expenses of ~\$4,500 (3 months x \$1500) for a net surplus of around \$14,000 - in line with budget (\$13,000)
4. Grade 5 fundraising to date has raised \$3500 (Purdy's, Used Clothing, Tree Chip, Bottle Drive)
 - Hoodie Sales of \$2,059.50 - expense to reimburse is outstanding
5. From the completed events there is roughly a surplus of \$3,500, however some fundraising activities will likely result in less funds raised than budgeted



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<p>6. \$3,000 from the surplus approved to be spent on GaGa Ball courts - Cheque needs to be cut for this amount.</p> <p>7. Final Book Fair just wrapped up - details to be provided in May</p>	
<p>Internet Safety Advisory Council: Trish Jackson Mitchell</p> <ul style="list-style-type: none"> • Discussion on best practices for students and teachers <ul style="list-style-type: none"> ○ Will hear back from the teachers for the next meeting ○ Tom shared First Peoples Principles of Learning as basis for Best Practices ○ Feedback from parents has been really helpful ○ Expected outcome of teacher input is a “Scope and Sequence” that articulates what tools are used in which way at each grade and level, and based on that what the safety should be. ○ LEPAC wants to hear what the expected standards and safety across the board are • Update on filtering system at Lochside vs District <ul style="list-style-type: none"> ○ Would like update from District about what this actually means • Setting a date between our admin, LEPAC and District IT <p>Tom- need common definition of what internet safety is.</p>	
<p>Volunteer Coordinator – Amy Campbell</p> <ul style="list-style-type: none"> ○ Teacher Appreciation - need volunteers ○ Classroom First Aid Kit – questions about what’s in it, where supplies come from ○ Joan would like parents for the skip a thon – May 8 	<p>Joan will look into the supply list and supplies</p>
<p>Healthy School Coordinators: Jodi Holland & Tina Lazaruk</p> <p>We had a committee meeting on January 24, 2019.</p> <ol style="list-style-type: none"> 1. Games in the Gym: Spring session, April 2 – 30th on Tuesday and Thursday mornings. We are having difficulty filling parent volunteer spots for this initiative. We feel this has been a successful initiative and are wondering if it can progress to being staff-led? 2. Unplug & Play 2019: April 28 – October 20th, 1-3 pm on Sundays at McMinn park. 3. Walking Wheeling Wednesdays – We will resume promoting this initiative through Weekly Update, School Newsletter and Facebook page. 4. World Cups Soccer Festival: April 19 – 20, 2019. \$1000 prize for the school with the most registrants. As of April 9, we were 3rd. 5. TC 10k Thrifty Foods Kids Run (1.5 km): April 28, 2019; \$20. We have had only 2 families sign up. We will distribute race packages at school on Friday, April 26. 	



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<p>6. Screen-free Week: April 29 – May 5, 2019. Our Screen-free Week handout will be distributed to each classroom. Children can enter the draw for prizes daily if they are screen-free.</p> <p>7. Family Dance and Games Night: May 9, 2019, 5:30 – 7:30 pm. Cancelled. Our committee decided a different type of active event would be more successful in the winter months given the busyness of spring sports and the close proximity of this event to the year-end school barbecue. We propose that a Family Games in the Gym Night be offered in lieu of a Movie Night in November 2019 or Winter 2020.</p> <p>8. Bike to School Week: May 27-31/19. We would like to promote this active transportation event through our communication channels.</p> <p>9. Year-end BBQ: In the past, the Healthy School Committee has supported races and games at the year-end barbecue. We would like to utilize volunteers from Claremont High School. We will utilize sporting equipment in the green bin outside.</p>	
<p>COPACS</p> <ul style="list-style-type: none"> • \$750 funding for body science parent ed • Bouncy castles need to be approved through district 	
<p>Other Business</p> <ul style="list-style-type: none"> • Teacher Appreciation (Nicole & Marissa) <ul style="list-style-type: none"> • 59 Staff • Scholastic Book Fair (Megan) <ul style="list-style-type: none"> • \$7012 in sales 	
<p>New Business</p> <ul style="list-style-type: none"> ○ Tom bought projector and screen from PCS for the Gym 	

Next Meeting – Tuesday June, 2019 @ 6:30pm
Adjourn 8:04pm